



Town of Camp Verde Vision Statement

"Camp Verde is welcoming, a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life."

**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, DECEMBER 1, 2025 at 6:00 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/82554198486?pwd=gMMb74QhdGYPQyH2hbzlvG3MpQfYAp.1>

one Tap Mobile: 1-253-215-8782 or 1-346-248-7799

Meeting ID: 825 5419 8486

Passcode: 193065

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

- 1) **Call to Order**
- 2) Roll Call. Chairperson Dave Grondin, Vice Chairperson Candra Faulkner, Commissioner Glenda Duncan, Commissioner Mary Hughes, Commissioner Victoria O'Malley and Commissioner Zach McKay.
- 3) **Pledge of Allegiance**
- 4) **Consent Agenda** - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.
 - a) **Approval of Minutes:**
 - 1) Regular Session – November 3, 2025 Pg.5
 - b) **Set Next Meeting Date and Time:**
 - 1) Regular Session Monday, January 5, 2026 at 6:00 p.m.
 - 2) Regular Session Monday, February 2, 2026 at 6:00 p.m.
- 5) **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the

public unless the matters are properly noticed for discussion and legal action.
(Pursuant to ARS §38-431.01(H))

- 6) **Swearing in of the new Parks & Recreation Commissioner: Shane Gerhardt.** Staff Resource: Deputy Town Clerk Laura Keesler. Pg.9
- 7) **Introduction to new and current Parks & Recreation Staff.** Staff Resource: Parks & Recreation Manager Shawna Figy. Pg.15
- 8) **Discussion, consideration, and possible recommendation of approval of Resolution 2025-1198 to the Mayor and Common Council on the Verde Lakes Community Park parcel transfers from Verde Lakes Recreation Corporation to the Town of Camp Verde.** Staff Resource: Town Manager Miranda Fisher. Pg.17
- 9) **Update on the Heritage Pool and Public Pool Survey.** Staff Resource: Town Manager Miranda Fisher. Pg.53
- 10) **Update on the Parks & Recreation Master Plan.** Staff Resource: Parks & Recreation Manager Shawna Figy. Pg.55
- 11) **Update on the Town's 40th Anniversary planning.** Staff Resource: Parks & Recreation Manager Shawna Figy. Pg.57
- 12) **Review and Feedback on the Draft 2026 General Plan.** Staff Resource: Town Manager Miranda Fisher. Pg.67
- 13) **Discussion, consideration, and possible recommendation for a new community engagement website, See My Legacy.** Staff Resource: Parks & Recreation Manager Shawna Figy. Pg.69
- 14) **Update on ActiveNet, the new facility and program registration software.** Staff Resource: Parks & Recreation Manager Shawna Figy Pg.87
- 15) **Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.
- 16) **Update on Parks & Recreation current programming and events.** Staff Resource: Parks & Recreation Manager Shawna Figy. Pg.89

- 17) **Adjournment** *Note: Pursuant to A.R.S. §38-431.03A.2 and A.3, the Parks and Recreation Commission may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.*

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on November 24, 2025 at 5:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Laura Keesler

Laura Keesler, Deputy Town Clerk

[Page intentionally left blank]



DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, NOVEMBER 3, 2025 at 6:00 P.M.

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

- 1) **Call to Order**
Chairman Grondin called meeting to order at 6:00 p.m.
- 2) **Roll Call.** Chairperson Dave Grondin, Vice Chairperson Candra Faulkner (absent), Commissioner Glenda Duncan (absent), Commissioner Mary Hughes, Commissioner Victoria O'Malley, Commissioner Zach McKay arrived 6:01 p.m.

Also Present

Special Initiatives Manager Cliff Bryson, Parks and Recreation Manager Shawna Figy and Deputy Town Clerk Laura Keesler.

- 3) **Pledge of Allegiance**
Commissioner McKay led the Pledge
- 4) **Consent Agenda** - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.
 - a) **Approval of Minutes:**
 - 1) Regular Session – October 6, 2025
 - b) **Set Next Meeting Date and Time:**
 - 1) Special Session Thursday, November 6, 2025 at 6:00 p.m.
 - 2) Regular Session Monday, December 1, 2025 at 6:00 p.m.
 - 3) Regular Session Monday, January 5, 2026 at 6:00 p.m.

Motion was made by Commissioner Hughes to approve the next meeting dates, times, and approve the meeting minutes. Second was made by Commissioner O'Malley.

Roll Call:

Chair Grondin: Aye

Vice Chair Faulkner: Absent

Commissioner Duncan: Absent

Commissioner McKay: Aye
Commissioner O'Malley: Aye
Commissioner Hughes: Aye
Motion Passed: 4-0

- 5) **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no speakers.

- 6) **Review and feedback on the Draft 2026 General Plan.** Staff Resource: Special Initiatives Manager Cliff Bryson

Special Initiatives Manager Cliff Bryson provided an update on the review and feedback process for the General Plan. He informed the Commission that the staff is currently gathering feedback from both the public and staff members. Bryson encouraged the community and Commission to review the draft before submitting their input online.

Special Initiatives Manager Cliff Bryson answered questions from the Commission.

- 7) **Installation of soil monitoring equipment at Community Center Field and Arturo Park.** Resource: Chairperson David Grondin

Chair Grondin introduced Chip Norton from the Verde National Resource Conservation District (VNRCD) who shared about the soil monitoring equipment that will be installed at the Community Center field and Arturo Park. Mr. Norton addressed the Commission regarding conservation, irrigation, and the resources available through the VNRCD.

Mr. Norton and Parks and Recreation Manager Figy answered questions from the Commission.

- 8) **Discussion regarding possible improvements to Arturo Park.** Staff Resource: Chairperson David Grondin

Chairman Grondin expressed concerns regarding Arturo Park, specifically about parking and potential improvements to enhance the area. He would like to discuss adding three parking bays; this is simply a discussion item and not included in the

Capital Improvement Plan (CIP). Parks and Recreation Manager Figy informed the commission that the fall material was replaced during this fiscal year.

No Action was taken.

Parks and Recreation Manager Figy addressed questions from the commission.

- 9) **Update on the Heritage Pool and Public Pool Survey.** Staff Resource: Parks & Recreation Manager Shawna Figy

Parks and Recreation Manager Figy provided the Commission an update about the Heritage Pool and requested feedback from the Commission regarding the survey that will be sent out to the public in November.

Chairman Grondin suggested that development impact fees be included in the list of possible funding options.

Parks and Recreation Manager Figy answered questions from the Commission.

- 10) **Update on the Parks and Recreation Master Plan.** Staff Resource: Parks & Recreation Manager Shawna Figy

Parks and Recreation Manager Figy informed the Commission that Kimley-Horn is gathering public feedback and shared some of the comments received at the kickoff event in September and Fort Verde Days.

Parks and Recreation Manager Figy answered questions from the Commission.

- 11) **Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.

Commissioner McKay, Commissioner Hughes, Commissioner O'Malley, and Chairman Grondin reported on current events they attended.

- 12) **Update on Parks and Recreation current programming and events.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks and Recreation Manager Figy reported on Fort Verde Days attendance and provided an overview of the event as well as upcoming events. Parks and Recreation Manager Figy answered questions from the Commission.

- 13) **Adjournment**

Chairman Grondin adjourned the meeting at 6:49 p.m.

Chair Dave Grondin

Deputy Town Clerk Laura Keesler

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Rec Commission of the Town of Camp Verde, Arizona during the Regular Session held on the 3rd day of November, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2025

Laura Keesler, Deputy Town Clerk

DRAFT



Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: December 1, 2025

Agenda Item Type:

- ☐ Consent Agenda ☒ Informational Presentation ☐ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation

Staff Resource: Laura Keesler, Deputy Town Clerk

Agenda Title: Swearing in of the new Parks & Recreation Commission Commissioners: Shane Gerhardt

Attached Documents:

- Oath of Office
- Shane Gerhardt's Applications

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

At the September 8, 2025 Parks and Recreation Commission meeting, Commissioner Charlotte Salsman submitted her resignation to Chairperson Dave Grondin. The resulting vacancy was posted on September 9, 2025, with applications due by 5:00 p.m. on October 8, 2025. The Town received three applications by the deadline:

- Pamela Barton
- Robert (Bob) Benson
- Jack Confer

Shane Gerhardt submitted his application on October 13, 2025 noting that he was travelling for work the previously week and unfortunately had missed the deadline for dropping off his application. Despite being late, Town staff accepted his application and scheduled Mr. Gerhardt for an interview.

Interviews were conducted on October 20, 2025, by an Interview Committee consisting of Vice Mayor Escoffier, Council Member Godwin, Town Manager Fisher, and Parks and Recreation Manager Figy. Each applicant was asked a series of structured questions, with responses scored individually. Final scores were then tabulated and averaged to identify the top candidate.

Following this process, the Interview Committee recommended the appointment of Shane Gerhardt to the Parks and Recreation Commission to serve the remainder of Commissioner Salsman's term, which



Parks and Recreation Commission Agenda Information Memorandum

expires January 1, 2028. The Town Council approved Mr. Gerhardt's appointment at their meeting on November 19, 2025. At the Town Council meeting, Town Manager Miranda Fisher did alert Council that Mr. Gerhardt lives slightly outside of the Town limits; however, that does not preclude him from being appointed. Per the Town code under Article 4-1-B, "Any member of a board or commission appointed by the Council shall reside within the corporate limits of the Town. However, Council may waive the residency requirement with good cause, except for appointments to the Planning and Zoning Commission, Board of Appeals and Board of Adjustments."

At the December 1, 2025 Parks and Recreation Commission meeting, Mr. Gerhardt will take his oath of office and afterwards, be seated at the dais.

Question(s) before the Commission:

- Does the Commission have any questions for staff?

TOWN OF CAMP VERDE



*GENERAL OATH OF OFFICE
STATE OF ARIZONA, COUNTY OF YAVAPAI
TOWN OF CAMP VERDE*

I, **SHANE GERHARDT**, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA, AND THE CONSTITUTION AND THE LAWS OF THE STATE OF ARIZONA, THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND DEFEND THEM AGAINST ALL ENEMIES, FOREIGN AND DOMESTIC, AND THAT I WILL FAITHFULLY AND IMPARTIALLY DISCHARGE THE DUTIES OF THE OFFICE OF **PARKS AND RECREATION COMMISSION MEMBER** FOR THE TOWN OF CAMP VERDE, ARIZONA, ACCORDING TO THE BEST OF MY ABILITY, SO HELP ME GOD.

DATE

SIGNATURE

Subscribed and sworn to before me this 1st day December 2025.

Laura Keesler -Deputy Town Clerk
Town of Camp Verde



Camp Verde, Arizona

LETTER OF INTEREST

Name: Shane Gerhardt	Date: 10/13/2025		
Home Address: [REDACTED]			
Mailing Address, if different:			
Email Address: [REDACTED]			
Home Telephone: [REDACTED]	Work Telephone: [REDACTED]		
Are you a resident of the Town of Camp Verde? ☒ Yes ☐ No	Do you own commercial property in the Town of Camp Verde ☐ Yes ☒ No		
Length of residency in the Town of Camp Verde: 3 Years	Do you operate a business in Camp Verde? ☐ Yes ☒ No		
Name and address of business (if applicable): [REDACTED]			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: VP, Global HR Operations and Transformation			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? ☐ Yes ☒ No If yes, please list names of board/commission and dates served:			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. Parks and Recreation Commission	3.		
2.	4.		
Education and Community Service			
Schools Attended: Cochise College	Degree: Assoc	Year: 2011-2012	
Embry-Riddle Aeronautical University	Bachelors	2005-2008	
Grand Canyon University	Masters	2016-2018	
Civic Activities-Service Organizations	Office Held:	Year Begun:	Year Ended:
Army National Guard - Reserves		2011	2018
Realpage RealHeros (Veterans ERG)	Co-Chair	4/2022	Current
Please state why you would like to be appointed to a Town Board, Commission, or Committee: I want to serve because I believe in showing up, speaking up, and helping lead meaningful change for our community.			
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?			
(a) Advise, Report, and Support our Town Council in order to drive to our municipal goals.			
(b) Represent, listen and engage with the citizens of Camp Verde to bridge the gap between the people and the local Government.			
(c) Collaborate, come prepared, and participate in meetings to help drive thoughtful discussion in all topics.			

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee: _____

My background—from serving as an Army Intelligence Analyst to leading global HR operations—

has equipped me with strategic insight, discipline, and a deep commitment to service. Combined

with seven years with the City of Peoria Parks and Rec Department and my pilot training, I bring a unique blend

of civic engagement, leadership, and operational focus that would benefit the Parks and Recreation Commission in

Camp Verde.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 554-0025, if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Email or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322 or clerk@campverde.az.gov

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:  Date: 10/13/2025

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	

OVERVIEW OF THE TOWN OF CAMP VERDE BOARDS AND COMMISSIONS

Planning & Zoning Commission		
Duties: Analyzes reviews and makes recommendations to Council regarding land use and development-related issues.		
Residency Requirement: 2003-A261 must reside within the corporate limits of the Town		
Membership: Seven members	Term: Three Years	Meetings: Second and Fourth Thursday at 6:00 p.m.
Board of Adjustments & Appeals		
Duties: Hears and decides appeals made by individuals regarding construction codes and decisions made by the Town Building Official. Hears and decides appeals or decisions made by the Zoning Administrator.		
Residency Requirement: 2003-A261 must reside within the corporate limits of the Town		
Membership: Seven members	Term: Three Years	Meetings: Third Tuesday at 3:00 p.m. as needed.
Parks & Recreation Commission		
Duties: Recommends to Council regulations, policies and fees for the use, control and improvements of public parks.		
Residency Requirement: 2003-A261 must reside within the corporate limits of the Town. Council may waive the residency requirements with good cause.		
Membership: Seven members	Term: Three Years	Meetings: First Tuesday at 6:00 p.m.



Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: December 1, 2025

Agenda Item Type:

- ☐ Consent Agenda ☒ Informational Presentation ☐ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation **Staff Resource:** Shawna Figy, Parks & Recreation Manager

Agenda Title: Introduction to new and current Parks & Recreation Staff

Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

Parks & Recreation have finally been returned to full staff after 15 months. Some staff have changed positions and others are new to the team. Shawna was named Manager in December 2024, filling the vacancy left by Mike Marshall's retirement in July. In March 2025, we added Tiffany Smith as our Parks & Recreation Supervisor, filling the vacancy left when Shawna officially moved to Manager. Phyllis Nettik went down to part-time in June 2025, which allowed Sarah Woodson to be promoted from Rec Leader II to Coordinator. Marat Shkandin was added to the team in October 2025 to fill the vacant Rec Leader II position left by Sarah's promotion. To round out our team, we have another Rec Leader II, Roquelyn Parker who has been with the Town since July 2023.

Phyllis Nettik is no longer employed with us. She has moved to Verrado to start a new adventure. Her last day with us will be November 25th. Her part-time position will not be filled.

Question(s) before the Commission:

- Do you have any questions for any of our staff?

[Page intentionally left blank]



Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: December 1, 2025

Agenda Item Type:

- | | | |
|--|---|--|
| ☐ Consent Agenda | ☐ Informational Presentation | ☐ Discussion Item |
| ☒ Action/Decision Item | ☒ Executive Session Request | ☐ Other: |

Requesting Department: Town Manager

Staff Resource: Town Manager Miranda Fisher

Agenda Title: Discussion, consideration, and possible recommendation of approval of Resolution 2025-1198 to the Mayor and Common Council on the Verde Lakes Community Park parcel transfers from the Verde Lakes Recreation Corporation to the Town of Camp Verde.

Attached Documents:

- Resolution 2025-1198
- Land Donation Agreement
- Special Warranty Deed
- Verde Lakes Community Park Strategic Plan

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 15 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable): The parcels are being donated at no cost to the Town.

- | | | | | |
|---------------------------------------|------------------------------|-----------------------------|---|---------------------------------|
| • Funding Source / GL Account Number: | | | | |
| • Approved in the FY26 Budget? | ☐ Yes | ☐ No | ☒ N/A | ☐ Other: |
| • Is this an approved CIP Project? | ☐ Yes | ☐ No | ☒ N/A | ☐ Other: |

Background Information:

The Town of Camp Verde has been working collaboratively with the Verde Lakes Recreation Corporation (VLRC) to improve recreational amenities and ensure long-term stewardship of Verde Lakes Park. As part of the Verde Lakes Community Park Strategic Plan, the transfer of these parcels is a direct implementation step under Strategic Goal #1: Ownership or Long-Term Lease Agreement.

These parcels have historically supported open space and recreation within the Verde Lakes neighborhood. Bringing them under Town ownership will:

- Secure long-term preservation of the park;
- Support implementation of the Verde Lakes Strategic Development Plan;
- Allow the Town to oversee future improvements, maintenance, and capital planning;
- Strengthen community partnerships and ensure consistency with Townwide Parks & Recreation planning.



Parks & Recreation Commission Agenda Information Memorandum

To formalize the donation, the Town Attorney has prepared an Agreement for the Donation of Real Property, which includes standard municipal protections regarding title, environmental review, liability, closing procedures, and conveyance via Special Warranty Deed.

The Resolution authorizes the Mayor, Town Manager, and Town Attorney to execute all actions necessary to acquire the parcels, including the donation agreement, escrow documents, and closing materials.

Connection to the [FY25-FY30 Strategic Plan](#)

This action supports the preservation of community assets and long-term stewardship of public lands.

Question(s) before the Commissions:

- Does Commission have any questions for staff?

Proposed Motions:

I move to recommend **APPROVAL** of Resolution 2025-1198 to the Mayor and Common Council on the Verde Lakes Community Park parcel transfers from the Verde Lakes Recreation Corporation to the Town of Camp Verde.

OR

I move to recommend **DENIAL**.



RESOLUTION 2025-1198

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY IN THE TOWN FOR PARKS AND RECREATION PURPOSES, AUTHORIZING AND DIRECTING THE MAYOR, TOWN MANAGER AND TOWN ATTORNEY TO ACQUIRE TITLE TO CERTAIN PARCELS OF REAL PROPERTY ON BEHALF OF THE TOWN BY DONATION, PLUS ACQUISITION AND CLOSING COSTS.

WHEREAS, the continued growth and development of the Town of Camp Verde requires the acquisition of certain real property, described in **Exhibit A** attached hereto and made a part hereof; and

WHEREAS, the Common Council of the Town of Camp Verde finds that acquisition of the property described is necessary for public parks and recreation purposes, and it is in the public interest to acquire such property, and

WHEREAS, the Common Council of the Town of Camp Verde has considered alternatives available to it, has balanced the public good and the private injury resulting from the acquisition of the property, and has determined that locating the public improvements on the property results in the greatest public good and the least private injury.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE:

Section 1. The Mayor, Town Manager and Town Attorney are hereby authorized and directed to acquire title to and possession of the real property described in **Exhibit A** by donation, plus acquisition and closing costs; and

Section 2. The Mayor, Town Manager and Town Attorney are authorized to perform all acts necessary to acquire said property for the purposes described in this resolution on behalf of the Town.

**PASSED AND APPROVED BY A MAJORITY VOTE OF THE TOWN COUNCIL OF
THE TOWN OF CAMP VERDE, ARIZONA, ON THIS __ DAY OF _____ 2025.**

Marie Moore, Mayor

ATTEST:

Leah Rhodes, Town Clerk

APPROVED AS TO FORM:

Trish Stuhan, Town Attorney

AGREEMENT FOR THE DONATION OF REAL PROPERTY

The parties to this Agreement for the Donation of Real Property (the “Agreement”) are Verde Lakes Recreation Corporation, an Arizona nonprofit corporation (hereinafter “Donor”), and the Town of Camp Verde, Arizona, a municipal corporation organized under the laws of the State of Arizona (hereinafter “Town”), (collectively the “parties”). The “Effective Date” of this Agreement is the date on which this Agreement is fully executed by Donor and Town, as indicated by the last date on the signature page of this Agreement.

RECITALS

- A. Donor currently owns certain real property comprised of Yavapai County Assessor Parcel Numbers 404-15-267C and 404-15-267D located within the Town’s boundaries.
- B. The Town desires to acquire the real property owned by Donor.
- C. Donor desires to donate the real property to the Town, subject to the terms and conditions of this Agreement.
- D. The Town is willing to accept the real property, subject to the terms and conditions of this Agreement.

AGREEMENTS

NOW, THEREFORE, in consideration of the foregoing recitals and the covenants contained herein, the Town and Donor, intending to be legally bound, state, confirm and agree as follows:

1. INCORPORATION OF RECITALS.

The Recitals stated above are true and correct and are incorporated herein by this reference.

2. DONATION OF REAL PROPERTY.

Donor hereby agrees to donate and convey to the Town, and the Town hereby agrees to accept title to the real property legally described in **Exhibit A**, attached hereto and incorporated herein by this reference (“Property”). The Property shall be conveyed to the Town by a Special Warranty Deed (the “**Deed**”) substantially in the form attached as **Exhibit B** hereto and incorporated herein by this reference.

- 2.1. Donative Intent/Tax Credit. The Town acknowledges that Donor has no obligation to donate the Property to the Town. If Donor seeks a tax deduction for the donation, Donor will have to obtain an appraisal of the Property at Donor's sole cost.

- 2.2. Brokerage Commission. The Donor has represented itself and acknowledges that it has not been represented by a real estate broker, agent or agency to market and sell the Property. If applicable, Donor is solely responsible for compensating costs to a real estate broker, agent or agency contained within any agreements between Donor and any third parties and hereby indemnifies the Town against any claim for commission (including all costs and attorneys' fees expended against such claim) arising from or related to the transaction(s) set forth in this paragraph. This indemnity shall survive termination of this Agreement.
- 2.3. Risk of Loss. Except as otherwise provided in this Agreement, all risk of loss related to ownership and possession of the Property, including liability to third persons, shall be the responsibility of the Donor until the title and possession of the Property passes to the Town at Close of Escrow. Donor shall indemnify and hold Town harmless for all such loss, damage, liability, fees or costs of any kind whatsoever, except those caused by the Town. This indemnity shall survive termination of this Agreement.
- 2.4. Escrow, Title Insurance; Closing Costs and Prorations
- 2.4.1 Jennifer Siverio with Pioneer Title Agency, 1550 East Missouri Avenue, Phoenix, Arizona 85014, Phone: 602-328-8925, shall serve as Escrow Agent.
- 2.4.2 Town will pay all escrow fees related to the conveyance of the Property. Escrow Agent shall issue or cause to be issued a standard coverage owner's policy of title insurance, naming Town as the insured. Town shall bear the cost of such title policy. The Donor shall be responsible for all outstanding real property taxes and any assessments levied and due against the Property prior to closing. The Town shall be responsible for all real property taxes and assessments, if any, levied against the Property after the closing date. Real property taxes for the year in which close of escrow occurs and that are payable by Donor shall be prorated at close of escrow between the parties based upon the latest tax information available.
- 2.4.3 All of the above-referenced costs that are the responsibility of the Town shall be paid into escrow by Town on or before the Close of Escrow. All costs that are the responsibility of the Donor shall be paid into escrow by Donor or before the close of escrow.
- 2.5. Title Warranty. Fee Simple absolute title to the Property shall be transferred by the Donor to the Town at the Close of Escrow by Special Warranty Deed, which shall include conveyance of all surface and ground water rights related to the Property. Town is only obligated to accept title to the Property at Close of Escrow if (1) the Property is free and clear of all defects, exceptions, easements, covenants, conditions, restrictions, mining claims, liens and encumbrances; and

(2) the Town, at its sole discretion, is otherwise satisfied with the condition of title as reflected in the above-referenced title report and policy and any investigation made by Town pursuant to Paragraph 2.6. Town shall have until Close of Escrow to file its objections to the condition of title.

- 2.6. Investigations. Town shall have until ten (10) days prior to Close of Escrow to make such investigations of the Property as Town deems necessary to assure Town that the Property is suitable for Town's intended purposes and that no hazardous wastes or substances are located on or under the Property.
- 2.7. Donor's Representations, Warranties, and Covenants. Donor warrants, represents, and covenants (with the understanding that Town is relying on these warranties, representations, and covenants) that:
- 2.7.1. Except as reflected in the preliminary title report at the time of execution of the Agreement, there are no claims, actions, suits, or other proceedings pending or threatened by any governmental department or agency or any other corporation, partnership, entity, or person whomsoever, nor any voluntary actions or proceedings contemplated by Donor, which in any manner or to any extent may detrimentally affect Town's right, title, or interest in and to the Property or the value of the Property or Donor's ability to perform Donor's obligations under this Agreement.
- 2.7.2. Donor owns the Property in fee simple absolute, subject only to the matters reflected in the preliminary title report.
- 2.7.3. There is no pending or threatened condemnation or similar proceeding affecting any part of the Property, and Donor has not received any notice of any such proceeding and has no knowledge that any such proceeding is contemplated.
- 2.7.4. No work has been performed or is in progress at the Property and no materials have been furnished to the Property that might give rise to mechanic's, materialman's, or other liens against any part of the Property.
- 2.7.5. Donor is not prohibited from consummating the transactions contemplated by this Agreement or any law, regulation, agreement, instrument, restriction, order, or judgment.
- 2.7.6. There are no parties in adverse possession of the Property; there are no parties in possession of the Property except Donor; and no party has been granted any license, lease, or other right relating to the use of possession of the Property.

- 2.7.7. There are no attachments, executions, assignments for the benefit of creditors, receiverships, conservatorships, or voluntary or involuntary proceedings in bankruptcy or pursuant to any other laws for relief of debtors contemplated or filed by Donor or pending against Donor or affecting or involving the Property.
- 2.7.8. There is no default, nor has any event occurred which with the passage of time or the giving of notice or both would constitute a default in any Agreement, mortgage, deed of trust, lease, or other instrument which relates to the Property, or which affects the Property in any manner whatsoever.
- 2.7.9. There are no Agreements or other obligations outstanding for the sale, exchange, or transfer of all or any part of the Property.
- 2.7.10. There are no violations of laws, rules, regulations, ordinances, codes, covenants, conditions, restrictions, instructions, or agreements applicable to the Property. Donor has not received notices from any insurance companies, governmental agencies, or any other person with respect to violations concerning the Property. If any notices of violations are received prior to Close of Escrow, Donor shall immediately submit copies to Town and Town's review and acceptance shall be a condition precedent to Close of Escrow.
- 2.7.11. Donor will not at any time prior to Close of Escrow grant to any person an interest in the Property.
- 2.8. Close of Escrow. Close of Escrow shall occur on or before 30 days from opening of Escrow. Opening of Escrow is defined to be the date that this Contract, signed by both parties, is delivered to the Title Officer. Close of Escrow will be at the offices of the Escrow Agent set forth in Paragraph 2.4.1 herein. At the Close of Escrow, both the title to and possession of the Property shall be transferred from the Donor to the Town.
- 2.9. Use of Subject Property Prior to Close of Escrow. Donor shall have the exclusive right to use the Property until Close of Escrow. Donor agrees to maintain the Property through Close of Escrow in the same condition the Property exists at the execution of this Agreement. Donor shall not remove any fixtures or improvements from the Property unless otherwise agreed to by the Town in writing. The Town does not have any right to use or enter upon the Property until completion of the Close of Escrow and transfer of title, unless otherwise agreed to by the Donor.
- 2.10. No Right to Encumber. As referenced above, the Property is to be free and clear of all liens and encumbrances at the time of transfer of title from the Donor to the

Town. The Donor shall not voluntarily encumber the Property after execution of this Agreement. Donor agrees that all encumbrances existing against the Property at Close of Escrow shall be satisfied from the proceeds of the sale.

2.11. Environmental Liability.

2.11.1. Neither Donor nor, to the Donor's knowledge, any other person ever caused or permitted any Hazardous Material to be placed, held, located, or disposed of on, under, or at the Property or any part thereof or from the Property or any part thereof into the atmosphere or any watercourse, body of water, or wetlands and neither the Property nor any part thereof has ever been used (by Donor or, to the best of Donor's knowledge, by Donor's predecessors, or by any other person) as a treatment, storage, or disposal (whether permanent or temporary) site for any Hazardous Material. For purposes of this Agreement, "Hazardous Material" means and includes any petroleum product and any hazardous substance or any pollutant or contaminant defined as such in (or for purposes of) the Comprehensive Environmental Response, Compensation, and Liability Act; any so-called "Superfund" or "Super-Lien" law; the Toxic Substances Control Act; or any other federal, state, or local statute, law, ordinance, code, rule, regulation, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic, or dangerous waste, substance, or material, as now or at any time hereafter in effect; and asbestos or any substance or compound containing asbestos, PCB's, or any other hazardous, toxic, or dangerous waste, substance, or material. Donor has not, nor to Donor's knowledge have Donor's predecessors or any other person installed any underground tanks.

2.11.2. Donor hereby indemnifies Town and agrees to pay, defend, and hold Town harmless from and against any and all losses, liabilities, damages, injuries, costs, expenses, and claims of any and every kind whatsoever, including reasonable attorneys' fees paid, incurred or suffered by, or asserted against, Town for, with respect to, or as a direct or indirect result of, the placement of any Hazardous Material on the Property by Donor, or an agent or employee of Donor, or the escape, seepage, leakage, spillage, discharge, emission, or release from the Property into or upon any land, the atmosphere, or any watercourse, body of water, or wetland of any Hazardous Material placed on the Property by Donor or an agent or employee of Donor, including, without limitation, any losses, liabilities, damages, injuries, costs, expenses, or claims asserted or arising under the Comprehensive Environmental Response, Compensation and Liability Act, any so-called "Superfund" or "Super-Lien" laws, or any other federal, state, or local statute, law, ordinance, code, rule, regulation, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning any Hazardous Material which occurred because of the actions

of Donor or any agent or employee of Donor while Donor owned the Property.

2.11.3. If the Property is found to contain hazardous wastes or substances in quantities unacceptable to the Town, or underground storage tanks requiring removal or abatement as may be determined by subsequent reports or inspection by independent experts hired by the Town, the Town has the right to terminate or rescind this Agreement. However, all indemnifications shall survive termination or rescission of the Agreement.

2.12. Default on Agreement to Donate Real Property.

2.12.1. Default by Donor: All provisions of this Agreement are hereby deemed to be material. The Town shall have all rights and remedies available to it under Arizona law. Should the Donor breach any of the provisions under this Agreement, Town shall immediately be entitled to the return of all amounts it paid pursuant to the Agreement, to terminate the Agreement, and to damages and to specific performance by Donor. Should Donor breach any provision of this Agreement, the terms of this Agreement shall not in any way be construed as a waiver of the Town's rights, as a municipal corporation, to obtain the Property by condemnation or eminent domain should the Donor fail to perform their obligations under this Agreement.

2.12.2. Default by Town: All provisions of this Agreement are hereby deemed to be material. The parties agree that Donor's remedies for Town's breach of this Agreement shall be such rights and remedies available to them under Arizona law.

2.12.3. The breaching party shall be responsible to pay all escrow costs and fees related to this Agreement.

2.12.4. The prevailing party shall be entitled to an award of all costs and attorneys' fees incurred should legal action be necessary by either party to enforce the terms of this Agreement.

3. GENERAL

3.1. Assignability. Neither the Donor nor the Town may assign any of its rights or obligations under this Agreement without the other party's advance written consent. This Agreement shall be binding upon Donor and Town and their respective successors and assigns.

3.2 Superseding Agreement. This Agreement constitutes the entire Agreement of the parties relating to the Property and the parties agree that the terms of this

Agreement shall supersede all previous oral and written Agreements between them.

- 3.3 Modification. The terms of this Agreement may only be modified upon written approval of all parties to this Agreement.
- 3.4 Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision thereof.
- 3.5 Arizona Law. Donor and Town both acknowledge that this Agreement is executed in Camp Verde, Arizona, and relates to property located in Yavapai County, Arizona. Should legal action be necessary to enforce the terms of this Agreement, all parties agree that the laws of the State of Arizona shall apply. All parties agree that the proper venue for any lawsuit shall be Yavapai County, Arizona.
- 3.6 Ambiguity. This Agreement was drafted by the Town with the assistance of their attorneys. Neither the Town nor its attorneys at the law firm of Pierce Coleman PLLC have rendered legal or other advice to Donor regarding sale of the subject property or the specific terms of this Purchase Agreement. Donor is aware of its right to obtain independent professional and/or legal assistance with this Agreement and, upon signing of the Agreement, represents that they have taken all steps they deem necessary (including but not limited to, seeking the advice of professionals and/or attorneys) to assist them with this transaction. Consequently, the ambiguity in this Agreement shall not be construed against either party.
- 3.7 Conflict of Interest. Pursuant to A.R.S. § 38-511, the Town may cancel this Agreement within three (3) years after its execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of the Town is, at any time while the Agreement or any extension thereof is in effect, an employee or agent of the Donor in any capacity or a consultant to the Donor with respect to the subject matter of this Agreement.
- 3.8 Authority to Execute. The Donor and Town both acknowledge that the persons whose signatures appear below have appropriate authority to execute this Agreement on behalf of the Donor and Town. This Agreement may be executed in several counterparts, which together shall constitute an original.
- 3.9 Notices. Notices required or permitted by this Agreement shall be given in writing and personally delivered or sent by first class mail, postage prepaid to:

Donor:

Town:

Verde Lakes Recreation Corporation,
an Arizona non-profit corporation
2998 South Aspen Way
Camp Verde, Arizona 86322

Town of Camp Verde, Arizona
Attn: Miranda Fisher, DPA, Town Manager
473 South Main Street
Camp Verde, Arizona 86322

With a copy to:

Trish Stuhan, Town Attorney
Town of Camp Verde
Pierce Coleman, PLLC
17851 North 85th Street, Suite 175
Scottsdale, Arizona 85255

IN WITNESS WHEREOF, this instrument is executed this ____ day of _____,
2025.

DONOR:

VERDE LAKES RECREATION
CORPORATION, an Arizona non-profit
corporation

By: _____
Name: _____
Title: _____

[ADDITIONAL SIGNATURES ON FOLLOWING PAGE.]

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]

ACCEPTED BY:

DATE: _____, 2025.

TOWN:
TOWN OF CAMP VERDE, ARIZONA
a municipal corporation

By _____
Marie Moore, Mayor

ATTEST:

Leah Rhodes, Town Clerk

APPROVED AS TO FORM:

By _____
Trish Stuhan
Pierce Coleman PLLC
Town Attorney

EXHIBIT A
LEGAL DESCRIPTION

PARCEL 1:

Yavapai County Assessor's Parcel No. 404-15-267D:

Tract "A" VERDE LAKES II, according to Book 14 of Maps, page 35, records of Yavapai County, Arizona.

EXCEPTING THEREFROM the following:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

BEGINNING at the ½" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85°34'37" East {Basis of Bearing (R1)} at a distance of 470.34 feet, {South 85°34'37" East at a distance of 464.07 feet (R1)};

Thence South 85°34'37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence South 04°01'06" West, a distance of 129.00 feet, to a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence North 85°34'37" West, a distance of 65.86, to the East line of Lot 494, of the said Verde Lakes Subdivision Unit II Subdivision and a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence North 16°50'51" West, a distance of 39.69 feet, {North 16°26'24" West, (R1)}, along the East line of said Lot 494, to a ½" rebar with an L.S. tag stamped L.S. 16115, marking the Northeasterly corner of said Lot 494, also being the Southeasterly corner of Lot 488, of the said Verde Lakes Unit II Subdivision;

Thence North 04°01'06" East, a distance of 92.01 feet, {North 04°25'33" East, a distance of 92.17 feet (R1)}, along the East line of said Lot 488, to the POINT OF BEGINNING.

ALSO EXCEPTING THEREFROM, the following:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

Beginning for reference at the 1/2" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85° 34' 37" East, Basis of Bearing (R1) at a distance of 470.34 feet, South 85° 34' 37" East at a distance of 464.07 feet (R1);

Thence South 85° 34' 37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a 1/2" rebar stamped L.S. 26925 and the TRUE POINT OF BEGINNING;

Thence South 04° 01' 06" West, a distance of 125.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence South 85° 34' 37" East, a distance of 80.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 04° 00' 52" East, a distance of 125.00 feet, to the North line of said Tract "A" and a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 85° 34' 37" West, a distance of 80.00 feet, along the North line of said Tract "A" to the TRUE POINT OF BEGINNING.

PARCEL 2:

Yavapai County Assessor's Parcel No. 404-15-267C:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

Beginning for reference at the 1/2" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85° 34' 37" East, Basis of Bearing (R1) at a distance of 470.34 feet, South 85° 34' 37" East at a distance of 464.07 feet (R1);

Thence South 85° 34' 37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a 1/2" rebar stamped L.S. 26925 and the TRUE POINT OF BEGINNING;

Thence South 04° 01' 06" West, a distance of 125.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence South 85° 34' 37" East, a distance of 80.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 04° 00' 52" East, a distance of 125.00 feet, to the North line of said Tract "A" and a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 85° 34' 37" West, a distance of 80.00 feet, along the North line of said Tract "A" to the TRUE POINT OF BEGINNING.

EXHIBIT B
FORM OF DEED

When recorded mail to:

Town Clerk
Town of Camp Verde
473 South Main Street
Camp Verde, Arizona 86322

**Exempt from Affidavit of Property Value
Pursuant to A.R.S. § 11-1134(A)(3) and (7)**

SPECIAL WARRANTY DEED

Verde Lakes Recreation Corporation, an Arizona nonprofit corporation, (the “Grantor”), hereby grants and conveys to Town of Camp Verde, an Arizona municipal corporation (“Town”), 473 South Main Street, Camp Verde, Arizona 86322, as a gift and without the receipt of consideration, the following-described property situated in Yavapai County, Arizona, (the “Property”):

See Exhibit 1 attached hereto.

SUBJECT TO: Current taxes, assessments, reservations in patents and all easements, rights of way, encumbrances, liens, covenants, conditions and restrictions as may appear of record.

And we do warrant the title against all persons whomsoever, subject to the matters above set forth.

[SIGNATURES ON FOLLOWING PAGES.]

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]

IN WITNESS WHEREOF, Grantor has executed this Special Warranty Gift Deed as of the _____ day of _____, 2025.

GRANTOR:

VERDE LAKES RECREATION
CORPORATION, an Arizona non-profit
corporation

By: DO NOT SIGN
Name: _____
Title: _____

ACKNOWLEDGEMENT

STATE OF ARIZONA)
) ss.
County of Yavapai)

On this _____ day of _____, 2025, before me, the undersigned Notary Public, personally appeared _____, the _____ of the Verde Lakes Recreation Corporation, an Arizona nonprofit corporation, whose identity was proven to me on the basis of satisfactory evidence to be the person who they claim to be, and acknowledged that they are authorized to execute and sign the Agreement to Donate Real Property on behalf of the Verde Lakes Recreation Corporation.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

DO NOT SIGN

Notary Public

My Commission Expires:

ACCEPTED by the TOWN OF CAMP VERDE,
ARIZONA, a municipal corporation

By: DO NOT SIGN

Miranda Fisher, Town Manager

Date

EXHIBIT 1

LEGAL DESCRIPTION

PARCEL 1:

Yavapai County Assessor's Parcel No. 404-15-267D:

Tract "A" VERDE LAKES II, according to Book 14 of Maps, page 35, records of Yavapai County, Arizona.

EXCEPTING THEREFROM the following:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

BEGINNING at the ½" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85°34'37" East {Basis of Bearing (R1)} at a distance of 470.34 feet, {South 85°34'37" East at a distance of 464.07 feet (R1)};

Thence South 85°34'37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence South 04°01'06" West, a distance of 129.00 feet, to a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence North 85°34'37" West, a distance of 65.86, to the East line of Lot 494, of the said Verde Lakes Subdivision Unit II Subdivision and a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence North 16°50'51" West, a distance of 39.69 feet, {North 16°26'24" West, (R1)}, along the East line of said Lot 494, to a ½" rebar with an L.S. tag stamped L.S. 16115, marking the Northeasterly corner of said Lot 494, also being the Southeasterly corner of Lot 488, of the said Verde Lakes Unit II Subdivision;

Thence North 04°01'06" East, a distance of 92.01 feet, {North 04°25'33" East, a distance of 92.17 feet (R1)}, along the East line of said Lot 488, to the POINT OF BEGINNING.

ALSO EXCEPTING THEREFROM, the following:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

Beginning for reference at the 1/2" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85° 34' 37" East, Basis of Bearing (R1) at a distance of 470.34 feet, South 85° 34' 37" East at a distance of 464.07 feet (R1);

Thence South 85° 34' 37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a 1/2" rebar stamped L.S. 26925 and the TRUE POINT OF BEGINNING;

Thence South 04° 01' 06" West, a distance of 125.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence South 85° 34' 37" East, a distance of 80.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 04° 00' 52" East, a distance of 125.00 feet, to the North line of said Tract "A" and a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 85° 34' 37" West, a distance of 80.00 feet, along the North line of said Tract "A" to the TRUE POINT OF BEGINNING.

PARCEL 2:

Yavapai County Assessor's Parcel No. 404-15-267C:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

Beginning for reference at the 1/2" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85° 34' 37" East, Basis of Bearing (R1) at a distance of 470.34 feet, South 85° 34' 37" East at a distance of 464.07 feet (R1);

Thence South 85° 34' 37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a 1/2" rebar stamped L.S. 26925 and the TRUE POINT OF BEGINNING;

Thence South 04° 01' 06" West, a distance of 125.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence South 85° 34' 37" East, a distance of 80.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 04° 00' 52" East, a distance of 125.00 feet, to the North line of said Tract "A" and a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 85° 34' 37" West, a distance of 80.00 feet, along the North line of said Tract "A" to the TRUE POINT OF BEGINNING.

EXHIBIT A

LEGAL DESCRIPTION

(Entire Parcels)

PARCEL 1:

Yavapai County Assessor's Parcel No. 404-15-267D:

Tract "A" VERDE LAKES II, according to Book 14 of Maps, page 35, records of Yavapai County, Arizona.

EXCEPTING THEREFROM the following:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

BEGINNING at the ½" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85°34'37" East {Basis of Bearing (R1)} at a distance of 470.34 feet, {South 85°34'37" East at a distance of 464.07 feet (R1)};

Thence South 85°34'37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence South 04°01'06" West, a distance of 129.00 feet, to a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence North 85°34'37" West, a distance of 65.86, to the East line of Lot 494, of the said Verde Lakes Subdivision Unit II Subdivision and a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence North 16°50'51" West, a distance of 39.69 feet, {North 16°26'24" West, (R1)}, along the East line of said Lot 494, to a ½" rebar with an L.S. tag stamped L.S. 16115, marking the Northeasterly corner of said Lot 494, also being the Southeasterly corner of Lot 488, of the said Verde Lakes Unit II Subdivision;

Thence North 04°01'06" East , a distance of 92.01 feet, {North 04°25'33" East, a distance of 92.17 feet (R1)}, along the East line of said Lot 488, to the POINT OF BEGINNING.

ALSO EXCEPTING THEREFROM, the following:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

Beginning for reference at the 1/2" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85° 34' 37" East, Basis of Bearing (R1) at a distance of 470.34 feet, South 85° 34' 37" East at a distance of 464.07 feet (R1);

Thence South 85° 34' 37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a 1/2" rebar stamped L.S. 26925 and the TRUE POINT OF BEGINNING;

Thence South 04° 01' 06" West, a distance of 125.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence South 85° 34' 37" East, a distance of 80.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 04° 00' 52" East, a distance of 125.00 feet, to the North line of said Tract "A" and a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 85° 34' 37" West, a distance of 80.00 feet, along the North line of said Tract "A" to the TRUE POINT OF BEGINNING.

PARCEL 2:

Yavapai County Assessor's Parcel No. 404-15-267C:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

Beginning for reference at the 1/2" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85° 34' 37" East, Basis of Bearing (R1) at a distance of 470.34 feet, South 85° 34' 37" East at a distance of 464.07 feet (R1);

Thence South 85° 34' 37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a 1/2" rebar stamped L.S. 26925 and the TRUE POINT OF BEGINNING;

Thence South 04° 01' 06" West, a distance of 125.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence South 85° 34' 37" East, a distance of 80.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 04° 00' 52" East, a distance of 125.00 feet, to the North line of said Tract "A" and a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 85° 34' 37" West, a distance of 80.00 feet, along the North line of said Tract "A" to the TRUE POINT OF BEGINNING.

When recorded mail to:

Town Clerk
Town of Camp Verde
473 South Main Street
Camp Verde, Arizona 86322

**Exempt from Affidavit of Property Value
Pursuant to A.R.S. § 11-1134(A)(3) and (7)**

SPECIAL WARRANTY DEED

Verde Lakes Recreation Corporation, an Arizona nonprofit corporation, (the “Grantor”) hereby grants and conveys to the Town of Camp Verde, Arizona, a municipal corporation (“Town”), 473 South Main Street, Camp Verde, Arizona 86322, as a gift and without the receipt of consideration, the following-described property situated in Yavapai County, Arizona, (the “Property”):

See Exhibit 1 attached hereto.

SUBJECT TO current taxes and assessments; patent reservations; all covenants, conditions, restrictions, reservations, rights, rights-of-way, easements, obligations and liabilities and other matters of record or to which reference is made in the public record; any and all conditions, shortages in area, overlaps, conflicts in boundary lines, easements, encroachments, rights-of way, rights or claims, or restrictions not shown by the public records which would be disclosed by a physical inspection, or which an accurate survey of the Property would reveal; unpatented mining claims; and the applicable zoning and use ordinances, regulations, zoning codes and the like of any municipality, county, state, or the United States affecting the Property as same now exist and as may hereafter be established or amended.

Grantor hereby binds itself and its successors to warrant and defend title to the Property against the acts of Grantor and none other, subject to the matters set forth above.

FURTHERMORE, Grantor hereby quitclaims to Grantee, without covenant or warranty of any kind whatsoever, any rights or claims to title to water, applications for water rights, and claims to or interests in water rights which are appurtenant or in any way applicable to or derived from the Property whether surface, underground, wells, springs, percolating, flood, vested, contingent, recorded, certificated, appropriated or otherwise.

[SIGNATURES ON FOLLOWING PAGES.]

IN WITNESS WHEREOF, Grantor has executed this Special Warranty Deed as of the _____ day of _____, 2025.

GRANTOR:

VERDE LAKES RECREATION CORPORATION,
an Arizona non-profit corporation

By: _____

Name: _____

Title: _____

ACKNOWLEDGEMENT

STATE OF ARIZONA)
) ss.
County of Yavapai)

On this _____ day of _____, 2025, before me, the undersigned Notary Public, personally appeared _____, the _____ of the Verde Lakes Recreation Corporation, an Arizona nonprofit corporation, whose identity was proven to me on the basis of satisfactory evidence to be the person who they claim to be, and acknowledged that they are authorized to execute and sign the Special Warranty Deed on behalf of the Verde Lakes Recreation Corporation.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public

My Commission Expires:

ACCEPTED by the TOWN OF CAMP VERDE,
ARIZONA, a municipal corporation

By: _____
Miranda Fisher, Town Manager

Date

EXHIBIT 1

Legal Description

PARCEL 1:

Yavapai County Assessor's Parcel No. 404-15-267D:

Tract "A" VERDE LAKES II, according to Book 14 of Maps, page 35, records of Yavapai County, Arizona.

EXCEPTING THEREFROM the following:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

BEGINNING at the ½" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85°34'37" East {Basis of Bearing (R1)} at a distance of 470.34 feet, {South 85°34'37" East at a distance of 464.07 feet (R1)};

Thence South 85°34'37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence South 04°01'06" West, a distance of 129.00 feet, to a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence North 85°34'37" West, a distance of 65.86, to the East line of Lot 494, of the said Verde Lakes Subdivision Unit II Subdivision and a plastic cap atop a ½" rebar stamped L.S. 26925;

Thence North 16°50'51" West, a distance of 39.69 feet, {North 16°26'24" West, (R1)}, along the East line of said Lot 494, to a ½" rebar with an L.S. tag stamped L.S. 16115, marking the Northeasterly corner of said Lot 494, also being the Southeasterly corner of Lot 488, of the said Verde Lakes Unit II Subdivision;

Thence North 04°01'06" East, a distance of 92.01 feet, {North 04°25'33" East, a distance of 92.17 feet (R1)}, along the East line of said Lot 488, to the POINT OF BEGINNING.

ALSO EXCEPTING THEREFROM, the following:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

Beginning for reference at the 1/2" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85° 34' 37" East, Basis of Bearing (R1) at a distance of 470.34 feet, South 85° 34' 37" East at a distance of 464.07 feet (R1);

Thence South 85° 34' 37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a 1/2" rebar stamped L.S. 26925 and the TRUE POINT OF BEGINNING;

Thence South 04° 01' 06" West, a distance of 125.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence South 85° 34' 37" East, a distance of 80.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 04° 00' 52" East, a distance of 125.00 feet, to the North line of said Tract "A" and a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 85° 34' 37" West, a distance of 80.00 feet, along the North line of said Tract "A" to the TRUE POINT OF BEGINNING.

PARCEL 2:

Yavapai County Assessor's Parcel No. 404-15-267C:

The following is a description of a parcel of land located within the Southeast Quarter of Section 11, Township 13 North, Range 5 East, of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, being a portion of Tract "A", of the Verde Lakes Unit II Subdivision as shown on the Plat thereof recorded in Book 14, Page 35, in the records of the Yavapai County Recorder, said parcel being more particularly described as follows:

Beginning for reference at the 1/2" rebar with a L.S. tag stamped L.S. 16115, marking the Northwest corner of said Tract "A", from which the Northeast corner of said Tract "A" bears South 85° 34' 37" East, Basis of Bearing (R1) at a distance of 470.34 feet, South 85° 34' 37" East at a distance of 464.07 feet (R1);

Thence South 85° 34' 37" East, a distance of 80.00 feet, along the North line of said Tract "A" to a plastic cap atop a 1/2" rebar stamped L.S. 26925 and the TRUE POINT OF BEGINNING;

Thence South 04° 01' 06" West, a distance of 125.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence South 85° 34' 37" East, a distance of 80.00 feet, to a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 04° 00' 52" East, a distance of 125.00 feet, to the North line of said Tract "A" and a plastic cap atop a 1/2" rebar stamped L.S. 26925;

Thence North 85° 34' 37" West, a distance of 80.00 feet, along the North line of said Tract "A" to the TRUE POINT OF BEGINNING.



Verde Lakes Community Park

Strategic Development

Plan

Approved by the Town of Camp Verde Town
Council on November 20, 2024

Purpose

This Strategic Development Plan outlines the goals for the collaborative development of Community Lake Community Park, referred to as the "Park," a joint initiative between the Town of Camp Verde (hereafter, the "Town") and the Verde Lakes Recreation Corporation (hereafter, the "Corporation"). Through this partnership, the Town and community members aim to create a public space that enriches neighborhood connections and provides recreational opportunities for current and future residents. This document details the strategic objectives to be achieved and provides a conceptual framework for the action steps required to meet those objectives, all with input and guidance from the Verde Lakes community.

Park Lease and Operation

The Town currently holds an ongoing cooperative lease agreement for the Park property, permitting its operation as a Town recreational site for the community's benefit. The lease for the larger Park parcel may be terminated by either party with a twelve (12) month notice, ensuring continued cooperation and responsiveness to local needs and priorities.

Park Property Description

Verde Lakes Park is a dedicated tribute to Elmer V Moody, a cherished figure in the Verde Lakes community whose vision for a stronger, more connected neighborhood lives on through this public space. Elmer's legacy of service, community engagement, and advocacy for recreation shaped the area, fostering a commitment to shared spaces that connect neighbors and celebrate the Verde Lakes landscape. Since Elmer's passing in 1997, the park has continued to embody his values, providing a welcoming area for families, friends, and individuals alike.

The park consists of two contiguous land parcels totaling 6.79 acres, located at 3012 S. Aspen Way within the Verde Lakes neighborhood. These parcels, owned by the Verde Lakes Recreation Corporation, were transferred under a Warranty Deed from 1982 and have historically served as a member-focused recreational area. Deed restrictions preserve this community space for recreational use or require its reversion to the original Moody family ownership, thereby safeguarding its continued public value.

With boundaries along Hilltop Drive to the north and S. Aspen Way to the east, the park provides vehicular and pedestrian access, making it easily reachable for the surrounding community. This natural gathering space is bordered by residential properties to the west, south, and northeast, with a modest split-rail fence enhancing neighborhood access while maintaining defined park boundaries.

The Park's two ponds, while a valued feature, are intermittently filled through an irrigation ditch in the northeast corner. When filled, these ponds add a serene touch to the landscape, allowing local families and residents to enjoy a peaceful setting that encourages environmental awareness and community

pride. Cottonwood, mesquite, and other native plants surround the ponds, providing shaded areas for neighborhood gatherings, relaxation, and appreciation of nature.

Collaborative Enhancements and Ongoing Care

Since the cooperative lease agreement in spring 2021, the Town, alongside community volunteers, has embarked on improvements to increase accessibility and enjoyment for all. Local contributions helped clear brush, remove hazardous trees, and revitalize seating and amenities. New signage was installed to help residents navigate the space, while enhanced fencing and parking arrangements promote safe, enjoyable visits. Games such as corn hole and horseshoes were added to encourage family and friend gatherings, and the Corporation continues to work with the Town to add community-inspired features.

In partnership with community stakeholders, the Town completed a professional survey to establish definitive park boundaries and guide future planning. The Camp Verde Parks & Recreation Division (hereafter, "Parks & Rec") oversees park programming, usage, and planning, with guidance from community feedback. They also lead amenity improvements, while the Public Works Department and Town Engineer address water supply concerns and pond preservation, ensuring a safe, clean environment that reflects residents' input. The Camp Verde Maintenance Division manages daily upkeep, keeping the Park enjoyable for all Verde Lakes community members.

Strategic Goals for Park Development and Recreation

This Strategic Development Plan identifies goals that focus on enhancing the Park's value to the community and future generations. The Town and Corporation will engage with local stakeholders to ensure these objectives align with the vision of a well-maintained, welcoming space for all.

1. **Facilitate a cooperative effort** between the Town, the Corporation, and the Moody family to establish a Town ownership plan or long-term lease agreement for the Park, ensuring ongoing investment in its growth and accessibility.
2. **Collaborate to authorize, fund, and maintain** recreational and support amenities guided by Town recreation plans, ensuring each addition enhances the Park's role as a central gathering place for community events and daily recreation.
3. **Work together to improve the physical condition** of the ponds and water supply, preserving the Park's character as a vital and cherished neighborhood landmark.

Strategic Goal #1: Ownership or Long-Term Lease Agreement

Establishing a long-term lease agreement or ownership arrangement with the Town will ensure Verde Lakes Park remains a sustainable, funded, and community-centered site for future generations. Working closely with the Corporation and the Moody family, this goal aligns with community support for continuity and stewardship.

Action Steps

- **Draft a long-term lease agreement** that captures community interests and Town goals for review by relevant stakeholders.

- **Convene Town representatives** (e.g., the Town Manager and Public Works Director) with the Corporation to review lease terms and solidify a community-backed partnership.
- **Engage with the Parks & Recreation Commission** to review and provide public input within 60-90 days of the finalized agreement.
- **Present the agreement to the Town Council**, ensuring community support remains central to the approval process.
- **Continue discussions on potential property ownership**, with the Moody family intending to gift the property to the Town, honoring their vision for a lasting community legacy and enduring stewardship.

Strategic Goal #2: Development and Installation of Park Amenities

The Town and Corporation will collaborate to fund and install various recreational and support amenities, ensuring they align with the Park's vision and community input.

Design Principles for Verde Lakes Community Park

- **Vision:** The Park will maintain a natural setting with moderate development, guided by the Camp Verde Recreation Master Plan and user feedback.
- **Users:** The Park will emphasize passive, informal recreation for individuals, families, and small groups.
- **Environment:** Native, drought-tolerant plants will be used, and improvements will be designed to blend with the natural landscape and neighborhood. Grass will be installed where appropriate.
- **Design Restrictions:** Large group activities, enclosed buildings, and high-intensity facilities (e.g., sports fields, extensive lighting) are not compatible with the Park's vision.

Preliminary Appropriate Improvements

- Park signage (identification and rules), bulletin boards to enhance community communication and public engagement, access control fencing, evaluation of parking options, picnic tables, benches, small play structures, walking/interpretive trails, restrooms, drinking fountains, security lighting, corn hole, and horseshoe games.

Inappropriate Improvements

- Irrigated sports fields, large enclosed buildings, extensive parking lots, and large area lighting.

Action Steps

- Parks & Rec will continue to seek funding authorization for amenity improvements based on public input and council direction.
- The Town and Corporation will monitor grant opportunities to support the Park with minimal matching funds.
- The Camp Verde Marshal's Office will complete an inventory of safety concerns in the area. Where feasible, Maintenance will address those areas through proper mitigation efforts.

- The Town will review the current deed language and make a recommendation to the Moody family on possible language to strengthen their desire to deed restrict the area as a park.

Strategic Goal #3: Pond Restoration and Water Supply Improvement

The Town and Corporation will work together to restore the ponds and ensure a reliable water supply, preserving the Park's riparian character.

Action Steps

- Stabilize pond edges to protect existing trees and prepare for future lining.
- Remove accumulated silt to deepen ponds, improve storage capacity, and support potential firefighting needs.
- Work with the Corporation to clarify water rights and implement drainage improvements to support pond water levels.
- Seek Council approval to engage in water rights discussions, ensuring the ponds remain a viable water source for emergencies.

Conclusion

This Strategic Development Plan for the Verde Lakes Community Park serves as a framework for collaborative efforts between the Town of Camp Verde, the Verde Lakes Recreation Corporation, and the Moody family. By working together toward sustainable ownership, thoughtfully developed amenities, and essential restoration of natural resources, we aim to honor the legacy of community stewardship envisioned by Elmer V Moody. These combined efforts will enhance the park's role as a cherished public space where current and future residents can connect with nature, gather as a community, and enjoy the beauty of their surroundings. This plan is a commitment to maintaining the park's values of environmental respect and community engagement for generations to come.

[Page intentionally left blank]



Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: December 1, 2025

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Parks & Recreation **Staff Resource:** Town Manager Miranda Fisher

Agenda Title: Update on the Heritage Pool and Public Pool Survey

Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable): N/A

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

At their meeting on November 12, 2025, the Camp Verde Unified School District (CVUSD) voted unanimously to renegotiate the Intergovernmental Agreement with the Town instead of selling the property to the Town. CVUSD did not provide a reason for their vote. Town Council will meet in Executive Session on December 3, 2025 for contract negotiations.

On November 21, 2025, Town staff released the pool survey to the community with the addition Chairman Grondin's recommendation that development impact fees be added as a possible a funding model. The survey due date is December 21, 2025 and can be accessed here: <https://polco.us/s74gdp>

Within the first 24 hours, 190 people had completed the survey and there has been significant engagement on the topic on the Town's social media pages. Town staff would greatly appreciate the Commission's help in spreading the word about the survey.

The results from the survey will be reviewed with the Parks and Recreation Commission at the January 5th meeting.

Question(s) before the Commissions:

- Does the Commission have any questions for staff?

[Page intentionally left blank]



Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: December 1, 2025

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Parks & Recreation **Staff Resource:** Parks & Recreation Shawna Figy

Agenda Title: Update on the Parks and Recreation Master Plan

Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable): N/A

- Funding Source / GL Account Number: CIP
- Approved in the FY26 Budget? ☒ Yes ☐ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☒ Yes ☐ No ☐ N/A ☐ Other:

Background Information:

Town staff and Kimley-Horn is continuing work on the Parks & Recreation Master Plan.

Community input is a vital part of this process, and we're encouraging everyone to share their ideas, priorities, and vision for Camp Verde's future recreation opportunities. Residents can participate by completing the online survey and dropping pins on the interactive map to show where they'd like to see new parks, trail connections, or facility improvements.

Get Involved: Visit www.envisioncampverde.com to complete the survey and share your ideas today!

In addition to the online engagement tools, staff are currently coordinating stakeholder engagement sessions to ensure a wide range of perspectives are captured. These sessions will include input from community organizations, youth and senior groups, sports leagues, and other key users of the Town's recreation facilities. The Parks and Recreation Commission will be providing their feedback to Kimley-Horn in groups of two on December 1st prior to the Commission meeting.

Parks & Recreation staff, along with Marissa Peligrini from Kimley-Horn, hosted two virtual stakeholder meetings with Youth and Adult Sports representatives on November 10th. Participation was low, but we were still able to gather some input and encouraged them to spread the word to go to the website and provide feedback that way. Ms. Peligrini also met with Town Council on November 20th. All Council members were able to provide feedback except Vice Mayor Escoffier. A new date/time will be set for to meet with Kimley-Horn in December 2025.



Parks & Recreation Commission Agenda Information Memorandum

Connection to the [FY25-FY30 Strategic Plan](#)

Through this master plan, Camp Verde is advancing its commitment to building a connected, active, and vibrant community.

Question(s) before the Commissions:

- Does Commission have any questions for staff?



Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: December 1, 2025

Agenda Item Type:

- ☐ Consent Agenda ☒ Informational Presentation ☐ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation **Staff Resource:** Parks & Recreation Manager Shawna Figy

Agenda Title: Update on the 40th Anniversary planning.

Attached Documents:

- Meeting notes
- Logo

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? ☐ Yes ☒ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☒ No ☐ N/A ☐ Other:

Background Information:

The Town of Camp Verde will be celebrating its 40-year anniversary in December of 2026. Staff and members of the Council determined they would like to put together a committee to begin planning for some type of special 40th Anniversary celebration. This proposal was brought to the Commission back in May 2025, which helped staff move forward in creating the committee. The committee includes Town staff, Commission members, Council members and members from the public. The committee held its first meeting on September 2, 2025 with a second meeting held September 24, 2025. There were no meetings in October. The third meeting was held Nov. 19, 2025. Many ideas have been discussed as evidenced by the meeting notes. The committee also came up with a logo to be used in marketing and possible merchandising.

It should be noted that December 2026 is in FY27, so it would be factored into the FY27 budget if needed. We would want to have an idea of any budget requests prior to February 2026.

Connection to the [FY25-FY30 Strategic Plan](#)



Parks and Recreation Commission Agenda Information Memorandum

The Town's Strategic Plan continues to highlight the need for more community events and celebrating the 40th anniversary of the Town is a perfect way to bring our citizens together.

Question(s) before the Commission:

- Do you have any questions about this 40th anniversary celebration?

40th Anniversary Celebration Planning Meeting

Date: November 19, 2025

In Attendance: Wendy Escoffier, Candra Faulkner, Mary Hughes, Phyllis Nettik, Roque Parker, Bonni Drye and Shawna Figy.

Add New Members to the Committee

- State of the Town Committee Member
- Economic Development (Crisi)

Main Celebration

It was decided because of the 70th Anniversary of Fort Verde Days, the 40th Incorporation Celebration would be moved to the State of the Town Address in August, date to be determined. This will be located on the Community Field and the Redinger Ramada.

Budget

The committee was tasked to generate a scenario of the event is to look. This will be submitted to the Parks and Recreation Committee and Town Council. Funding will be incorporated into next fiscal year's budget.

Scenario 1 – As if money was no object!

- Drone Show
- Picnic
 - Cater event using the Dutch Oven Group
 - Free or Suggested Donation
- Live Band
 - Correlate this with the Verde Roots & Rhythm Concert Series
- Dance
 - Connect with dance studio to learn line dance or square dance and have them perform
- Tent with Tables and Chairs
 - Evaporative Cooling for the Tent
- Adventure Zone for Children
 - Like Fort Verde Days with inflatables including slide, bounce house, jousting ring and jr. obstacle course.
- Quilt
 - Bonni is taking the lead on this with Parks and Recreation committing to paying the \$300 - \$500 cost of making the quilt.
 - 4.5 – 5-foot wall quilt with logo in the middle.

Other scenarios will be completed as needed.**40 Years of Stories Project:**

- Beginning in 2026, the library will give a call to the community to bring in pictures to be scanned for use in museums like displays and banners with the authority to select what they want to use. They will

also make stationery available for people to handwrite their stories on with the disclaimer that not all will be shared, especially if inappropriate or not legible.

- A book cannot be in print by the State of the Town Address or by the 2026 Fort Verde Days celebration however a flipbook may be available to sell. Orders will be taken as a possible fundraiser for the actual book. Sheri Hauser may be a good contact with the actual printing of the book.

Commemorative Items & Activities

- **Merchandise**

- T-shirts – P&R will get price quote for cost.
- Other merchandise includes pins, stickers and magnets.
- Merchandise will be sold at Park and Recreation events and placed in the Visitor's Center.
- Tri Fold Flyer or print information into the State of the Town handout.

Outreach & Sponsorship

- **Social Media (Roque and Nicolas):**

- "40 Years Ago, Today" posts on Town of Camp Verde / Parks & Recreation Facebook page.
- Use to spark community conversation and gather content for book.
- Contact newspapers for archival stories.

- **Sponsorships (Roque):**

- Approach local businesses to support drone show, picnics, and other events using the Hometown Hero Sponsorship model.

- **Economic Development**

- Speak with Crisi and the Verde Valley Chamber of Commerce to help promote the event.

Collaborations

- Town of Camp Verde
- Yavapai Apache Nation
- Fort Verde State Historic Park
- Historical Society
- Youth groups including Scouts, FFA and 4-H.
- Past clubs including the Saddle Bags, Colonel's Daughter, etc.

Next Meeting

Date: Wednesday, December 10, 2025, **Time:** 8:30 AM

Location: Public Works Conference Room

40th Anniversary Celebration Planning Meeting

Date: September 2, 2025

In Attendance: Wendy Escoffier, Candra Faulkner, Glenda Duncan, Mary Hughes, Phyllis Nettik

Main Celebration

- **Event:** Fort Verde Days (October 10–11, 2026)
 - **Theme:** 40th Anniversary of Camp Verde's Incorporation
 - **Grand Marshals:** Possible selection from former and current mayors and town council members.
 - **Highlight Day:** Main celebration scheduled for **Sunday** to encourage higher attendance.
-

Additional Events Throughout the Year

- **Community Picnic:** Held during a *Music in the Park* concert.
 - **Vintage Softball Tournament:** Coordinated with FVSHP.
 - **State of the Town Event:** Picnic and drone show.
 - **Fundraising Walk/Run**
 - **40 Years of Stories Project:**
 - Exhibition and book to serve as a community time capsule.
 - Lead: Camp Verde Library with Friends of the Library.
 - Tasks:
 - Phyllis to meet with Nicolas.
 - Mary to connect with Friends of the Library.
 - Glenda to coordinate with Verde Lakes Commission.
 - Collect handwritten stories and photos from residents.
 - Display at library and Fort Verde Days; eventual publication as a book for sale.
 - Research photos of former mayors and council members (check with Clerk's Office).
-

Legacy Projects

- **Beautification Project (Wendy):**
 - Plant 40 trees at Sports Complex (with irrigation) or another town site, in partnership with Tree Advisory Committee.
 - Break ground on a new gazebo (coordinate with Charlie German).
 - Fundraiser: Sell engraved bricks for gazebo pathway.
-

Commemorative Items & Activities

- **Merchandise (Candra):**
 - Develop 40th Anniversary logo or adapt vintage logo (coordinate with Economic Development).
 - Use for limited-edition t-shirts.
 - **Historic Scavenger Hunt:**
 - Create a list of local landmarks and historical sites.
 - Collaborate with teachers for child participation.
 - Prizes for completion
 - **Anniversary Quilt (Phyllis):**
 - Local quilters to design a quilt.
 - Raffle during quilt show at Fort Verde Days.
-

Outreach & Sponsorship

- **Social Media (Roque):**
 - “40 Years Ago, Today” posts on Town of Camp Verde / Parks & Recreation Facebook page.
 - Use to spark community conversation and gather content for book.
 - Contact newspapers for archival stories.
 - **Sponsorships (Tiffany):**
 - Approach local businesses to support drone show, picnics, and other events.
-

Collaborations

- Town of Camp Verde
- Yavapai Apache Nation
- Fort Verde State Historic Park

Next Meeting

Date: Wednesday, September 25, 2025

Time: 8:30 AM

Location: Public Works Conference Room

40th Anniversary Celebration Planning Meeting

Date: September 24, 2025

In Attendance: Wendy Escoffier, Candra Faulkner, Glenda Duncan, Mary Hughes, Phyllis Nettik, Roque Parker and Nicolas Resteiner

Main Celebration

- **Event:** Fort Verde Days (October 10–11, 2026)
 - **Theme:** 40th Anniversary of Camp Verde's Incorporation
 - **Grand Marshals:** Possible selection from former and current mayors and town council members.
 - **Highlight Day:** Main celebration scheduled for **Sunday** to encourage higher attendance.
-

Budget

Phyllis will find out what the budget is to spend on this project.

Additional Events Throughout the Year

- **Community Picnic:** Held during a *Music in the Park* concert.
- **Vintage Softball Tournament:** Coordinated with FVSHP.
- **State of the Town Event:** Picnic and drone show.
- **Fundraising Walk/Run**
- **40 Years of Stories Project:**

Thank you, Nicolas and the library staff, for taking on this project!

Beginning in 2026, the library will give a call to the community to bring in pictures to be scanned for use in museums like displays and banners with the authority to select what they want to use. They will also make stationery available for people to handwrite their stories on with the disclaimer that not all will be shared, especially if inappropriate or not legible.

A book cannot be in print by the 2026 Fort Verde Days celebration however a flipbook may be available to sell. Orders will be taken as a possible fundraiser for the actual book. Sheri Hauser may be a good contact with the actual printing of the book.

Legacy Projects

- **Beautification Project (Wendy):**
 - Plant 40 trees at Sports Complex (with irrigation) or another town site, in partnership with Tree Advisory Committee.
 - It was determined not to proceed with the gazebo project or engraved bricks.

Commemorative Items & Activities

- **Merchandise (Candra):**
 - AWESOME JOB CANDRA on the logo!
 - T-shirts – P&R will get price quote for cost.
 - Other merchandise includes pins, stickers, magnets and trading cards.
 - Include Economic Development to help develop trading cards.
 - Ideas for distribution:
 - Bring a receipt for items purchased at Fort Verde Days to receive something for free. The free item would be determined by the amount of money spent.
 - Business can display signs stating that they have Commemorative items available for sale.
 - **Historic Scavenger Hunt:**
 - Create a list of local landmarks and historical sites.
 - Collaborate with teachers for child participation.
 - Prizes for completion
 - Offer some type of art or coloring page or kite making kit for children to color for a contest idea.
 - **Anniversary Quilt (Phyllis):**
 - Bonni Drye has accepted the invitation to have the local quilters make a quilt to raffle. In 2026 the Quilt Show will take place in the Community Gym.
 - **Square Dance or Barn Dance (Phyllis)**
 - Partner with the local dance studio to teach square dancing or line dancing.
-

Outreach & Sponsorship

- **Social Media (Roque and Nicolas):**
 - “40 Years Ago, Today” posts on Town of Camp Verde / Parks & Recreation Facebook page.
 - Use to spark community conversation and gather content for book.
 - Contact newspapers for archival stories.
 - **Sponsorships (Roque):**
 - Approach local businesses to support drone show, picnics, and other events using the Hometown Hero Sponsorship model.
 - Contact Molly for information and help
 - **Verde Valley Chamber of Commerce**
 - Phyllis will reach out to see how they can support the event.
-

Collaborations

- Town of Camp Verde
- Yavapai Apache Nation
- Fort Verde State Historic Park
- Historical Society
- Youth groups including Scouts, FFA and 4-H.
- Past clubs including the Saddle Bags, Colonel’s Daughter, etc.

Next Meeting

Date: Wednesday, November 19, 2025

Time: 8:30 AM

Location: Public Works Conference Room





Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: December 1, 2025

Agenda Item Type:

- | | | |
|---|---|---|
| ☐ Consent Agenda | ☐ Informational Presentation | ☒ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Town Manager

Staff Resource: Town Manager Miranda Fisher

Agenda Title: Review and feedback on the Draft 2026 General Plan

Attached Documents: Click here to access the General Plan & Survey: [Camp Verde, AZ](#)

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable): N/A

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

In October and November, Town staff presented the Draft 2026 General Plan to the Commission, and we truly appreciate the thoughtful engagement we've received so far. As a valued stakeholder group, we are still seeking your feedback to ensure the final plan reflects the needs, priorities, and values of our community. This will be the last time the General Plan will be agendaized before the Parks and Recreation Commission.

Ways to Provide Input:

- Email:** Send comments directly to GeneralPlan@campverde.az.gov
- Survey:** Share feedback by topic or character area here: <https://forms.office.com/r/z7mjdmhQps>
(All questions are optional—respond only to what's relevant to you.)
- Meeting/Briefing:** Invite a TAG representative to your board, neighborhood, or stakeholder meeting. Email GeneralPlan@campverde.az.gov with your preferred date/time, and we'll coordinate attendance.

Thank you for your continued participation and commitment to helping shape Camp Verde's future. Your perspective is essential in ensuring this plan truly represents our community, so please be sure to share your comments by December 31, 2025.



Parks & Recreation Commission Agenda Information Memorandum

Connection to the [FY25-FY30 Strategic Plan](#)

Gathering stakeholder feedback on the Draft 2026 General Plan ensures that future growth and development in Camp Verde align with the community's shared vision, values, and long-term strategic objectives.

Question(s) before the Commissions:

- Does Commission have any questions for staff?



Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: December 1, 2025

Agenda Item Type:

- | | | |
|--|---|--|
| ☐ Consent Agenda | ☐ Informational Presentation | ☐ Discussion Item |
| ☒ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Parks & Recreation **Staff Resource:** Parks & Recreation Manager Shawna Figy

Agenda Title: Discussion, consideration, and possible recommendation for a new community engagement website, See My Legacy.

Attached Documents:

- See My Legacy Overview
- See My Legacy Payment information
- America250 ideas
- SML Subscripton

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 15 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable):

- | | | | | |
|---------------------------------------|------------------------------|-----------------------------|---|---------------------------------|
| • Funding Source / GL Account Number: | | | | |
| • Approved in the FY25 Budget? | ☐ Yes | ☐ No | ☒ N/A | ☐ Other: |
| • Is this an approved CIP Project? | ☐ Yes | ☐ No | ☒ N/A | ☐ Other: |

Background Information:

The Parks & Recreation staff discovered the See My Legacy platform when looking into options to further develop the Memorial Tree and Bench program last year that was passed to us by Economic Development. We could not prioritize this in the budget last year, but we wanted to revisit the platform again. Since last year, the platform has added some additional features that make it an even better tool for community engagement. The main drive is still the Memorial Program, but there is a lot of potential for use of their additional programs like fundraising for specific projects, Interactive Tours, managing volunteers for events, and vendor registration.

It does not require account registration for community members and uses Stripe for credit card processing, which is a company we already utilize in Finance. The company also provides us with a team member who will be directly involved in setting up our site and staying with us for any future additions we want to add. That assigned team member will do 95% of the work for set-up throughout the duration of our involvement, which is a nice feature to help with efficiency for our team.

There is no contract; it is an annual subscription. That subscription price is \$2,499 a year, but they have a special for the month of November which is reflected in the attached documentation. They do not have a

price increase planned for 2026 and have only had one price increase in the last 5 years. We will receive any new programs or upgrades automatically as part of our subscription.

Here is a link to see what the website looks like for other users: [Featured Communities Page](#)

Connection to the [FY25-FY30 Strategic Plan](#)

The See My Legacy platform can enhance community engagement in several ways which all tie into the FY25-FY30 Strategic Plan. It can help promote our history and tourism through the Interactive Tours, enhance our marketing for amenities and events, and give us a better mechanism for handling our Memorial Tree and Bench program.

Question(s) before the Commission:

- Does the Commission have any questions about See My Legacy?
- Does the Commission recommend the Parks and Recreation Division purchase this program?

Proposed Motion:

I move to recommend **APPROVAL** for Parks & Recreation Staff to move forward with purchasing the See My Legacy subscription.

I move to recommend **DENIAL** for Parks & Recreation Staff moving forward with the See My Legacy subscription.

I move to direct staff to return to us in the future with additional information on the See My Legacy subscription.



Community Engagement Platform

Boost Participation | Drive Funding | Connect Your Community



All-in-One Platform for You and Your Community

SeeMyLegacy centralizes your community's engagement efforts, amplifying your impact and growing community involvement.

Unlock the engagement potential in your community



Creative Fundraising

Offer new and engaging ways for local businesses and individuals to donate + sponsor online!



Community Engagement

Grow involvement with volunteer events, registration for community activities, and interactive tours.



Lasting Recognition

Celebrate the impact of the people, places, and points of interest in your Community.



Powering your Work

Community Engagement Campaigns

All of the tools you need to simplify management and drive participation in community events, programs, and initiatives.



Sponsorships

Events + Festivals
Team Sponsors
Business Banners



Registrations

Farmer + Vendor Markets
Free Activities
Local Contests + Parades



Fundraisers

New Amenities
Beautification Funds
Local Programs + Camps



Memorial Programs

Memorial Bench + Trees
Hometown Hero Banners
Engraved Pavers + Bricks



Interactive Tours

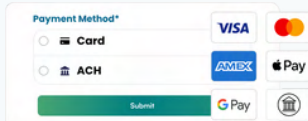
History Walk
Local Business Spotlight
Art + Culture Trail



Volunteer Events

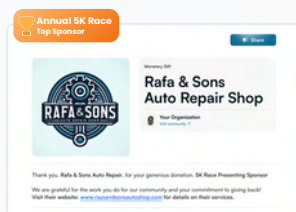
Clean Up Projects
Event + Program Help
Food Pantry + Outreach

Simple + Powerful Features

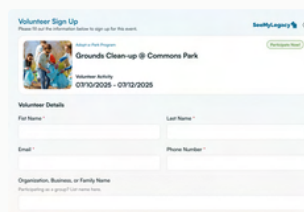


Online Payments + Tax Receipts

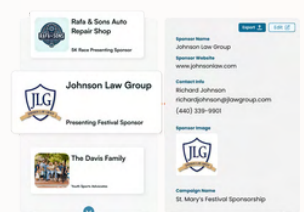
Parks & Recreation Commission Regular Session



Built-in Donor Recognition



Customizable Sign-up Forms



Management & Reporting Tools

December 1, 2025

Page 73 of 112

Storytelling Plaques

Preserve Community Stories

QR Plaques

Gateway to a Digital Story

Story Board

\$199



Story Tag

\$49



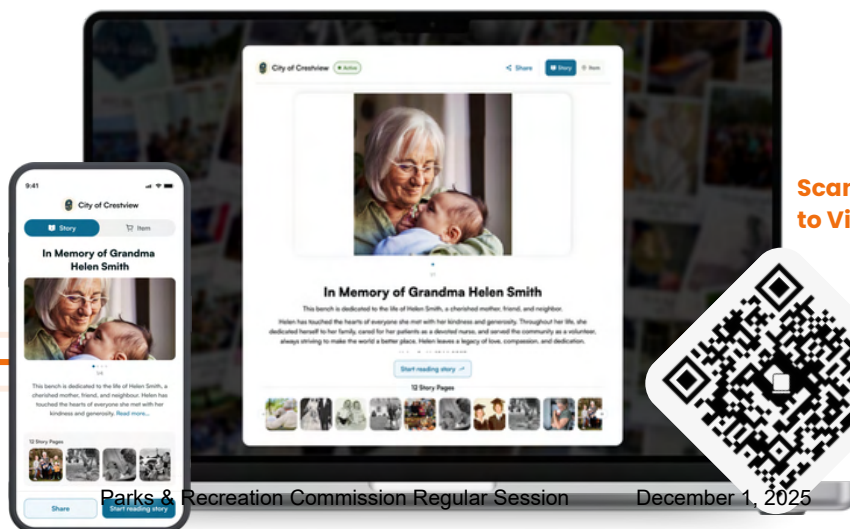
Story Dedication

\$89



Digital Stories

An interactive Story filled with photos, captions, and links
– sharing memories, history, legacy, and so much more.



Share the Stories of:

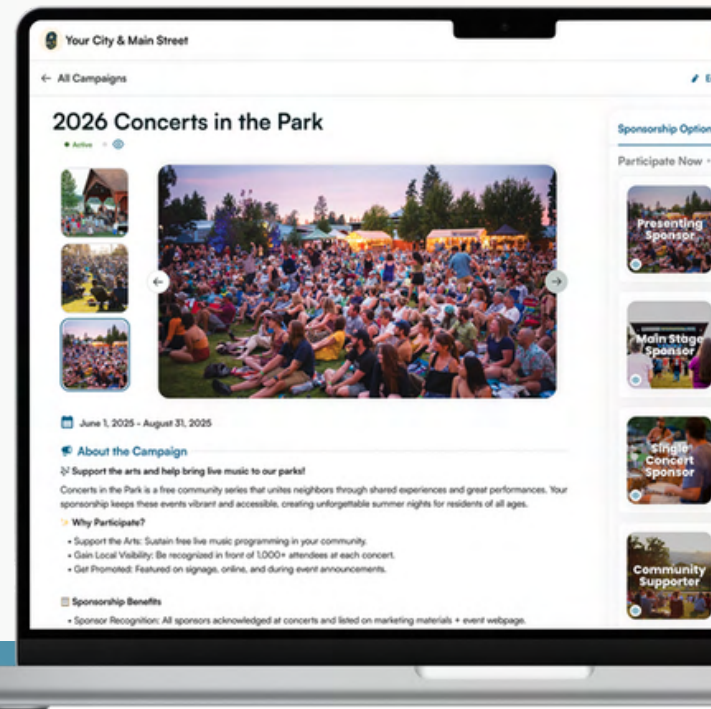
- Community Heroes
- Public Art
- Sponsor Recognition
- Memorial Dedications
- Veteran Commemoration
- Educational Content
- Historical Landmarks
- Points of Interest

SeeMyLegacy

Annual Subscription

Billed Annually

\$2,499

Only \$208 per Month

Benefits of Partnering with SeeMyLegacy

Digital Community Hub

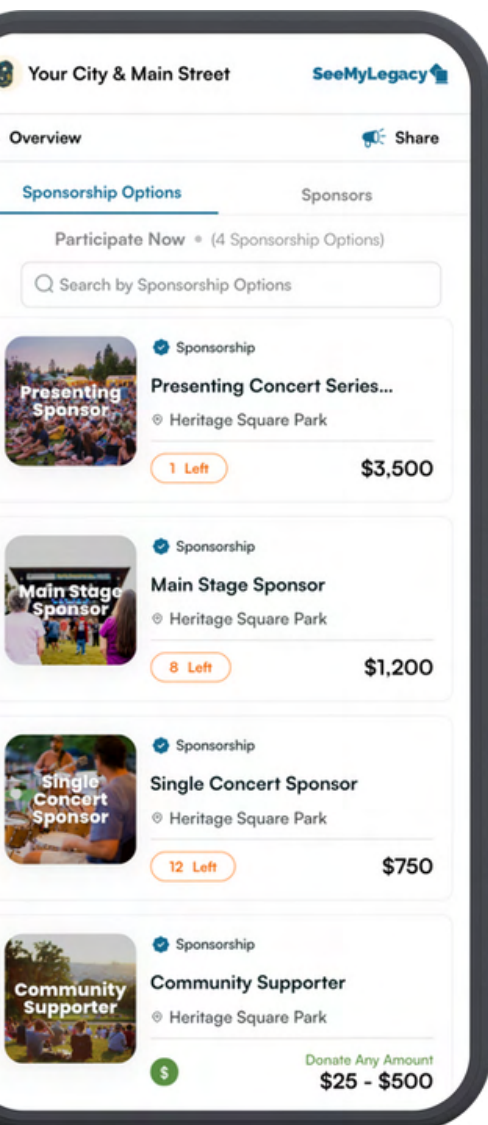
- Power to add and update in your hands, without IT!
- Modern digital tools residents and businesses expect
- Unlimited Campaigns + Users

Get More Funding + Engagement

- Simple participation process with no sign-in required
- Professional sponsor experience
- Easy to promote campaigns and boost visibility

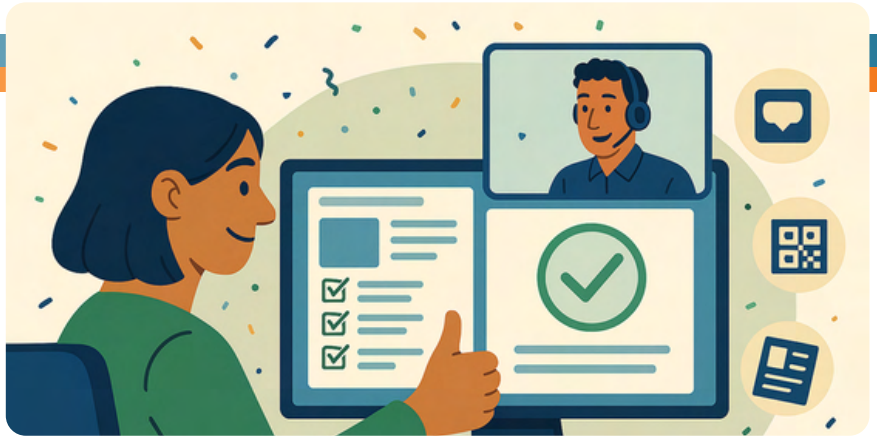
Dedicated Support

- Save time + reduce costs with a dedicated success rep
- Lean on us for ongoing campaign set up
- Cost effective solution vs. hiring additional staff or using multiple tools



Getting Started

With SeeMyLegacy



1 Activate Subscription

- No Contract, Simple digital quote gives you 12-months of Access
- Net 30 Payment Terms

2 Onboard with Customer Success

- Convert your current programs to digital Campaigns
- Launch new initiatives or programs
- Create promotion + marketing materials

3 Grow with SeeMyLegacy

- Get inspired from our fundraising + engagement templates, created from the best practices of other communities
- Tap into proven strategies + trending services

November Special
Discounted Pricing

\$2,249 Only \$187 per month!

Trending Services

Explore the programs our we are currently offering:

★ **2026 Sponsorship Set-Up Program**



🇺🇸 **America 250 Community Program**





SeeMyLegacy

Proven Success in Communities Like Yours



coraopolis community development



Parks & Recreation Commission Regular Session

Explore live campaigns and success stories!

[SeeMyLegacy Featured Customers →](#)

December 1, 2025

Page 77 of 112



Get In Touch With Us!



216-435-7878



sales@seemylegacy.com



www.seemylegacy.com



Scan to Talk With Our Team



Parks & Recreation Commission Regular Session



December 1, 2025



Page 78 of 112



Stripe Payment Feature and Disbursement Process

SeeMyLegacy Payment Feature

By activating **Online Payments**, Communities can effortlessly collect funds from donors, sponsors, and registrants. There are no setup fees, monthly fees, or minimums to use this service, just simple transaction fees when payments are executed.

SeeMyLegacy does not collect or store any secure data, including payment information and login information.

Payment Processing

You can activate **Accept Online Payments** for any item in your Campaigns, giving you full control over when and where online payments are accepted.

SeeMyLegacy is partnered with Stripe, Inc., a leading provider of digital payments infrastructure. Stripe's infrastructure is certified to comply with the Payment Card Industry's Data Security Standards (PCI-DSS) Level 1, the payment industry's highest level of protection.

SeeMyLegacy does not store, process, or collect credit card information submitted by customers.



More information about Stripe's security: [Stripe Services Agreement](#)

Transaction Fees		
Credit/Debit Card	Google/Apple Pay	ACH
3.4% + \$0.30	3.4% + \$0.30	0.65%
		*ACH fee caps at \$6.50

Fund Disbursement

Disbursement Accounts: You may link one or more disbursement accounts to your Community Profile. Each Campaign can be assigned a specific account for organized fund distribution.

Disbursement Schedule: Every Friday, we process and send you the funds that have been received by SeeMyLegacy from the previous week's transactions, less the applicable transaction/processing fees.

Disbursement Details: You can indicate who should receive an email notification about disbursement. This email will include an itemized CSV file, which has the following information 1) transaction details, including total amount collected, net pay disbursed, payment date and method, 2) donor details, including name, email, phone number, and 3) itemized donation details including relevant campaign and item.

Disbursement Method: Receive Funds via Check or ACH transfer, making it convenient for you to access your earnings. You can change your disbursement method at any time.

Learn More About the SeeMyLegacy Payment Feature

[Payment Feature Terms & Conditions](#)

SeeMyLegacy Disbursement Documentation

SeeMyLegacy provides weekly disbursements to your community. Each disbursement is accompanied by an email notification containing essential financial details for tracking and reconciliation.

Email Notification

Every week, the designated Disbursement contact(s) will receive an email with two attachments.

1. Disbursement Receipt (PDF)
2. Itemized Donation List (CSV)



Disbursement Receipt (PDF)

The Disbursement Receipt serves as a formal payment confirmation for funds transferred to your bank account via ACH or check.

- Payment from
- Payment Method
- ACH/Check Details
- Total Stripe Transactions
- Total Amount Disbursed

SeeMyLegacy

Weekly Disbursement Receipt
Week of: October 21-27

Payment From:
See My Legacy LLC
18500 Lake Rd, Ste 220
Rocky River OH 44116
Customer Routing (...8251)

Payment Method:
ACH Transfer

ACH Details:

Pay to	Delivery Method	Payment arrives in	Sent on	Delivered by	Addenda	ACH Transaction Number	Amount
Sample Community Fund	Standard ACH	a business day	30 Oct-24	1-Nov-24	SeeMyLegacy Disbursement	8888888888	\$1,573.10

Total Amount: \$1,573.10
Total Stripe Transactions: 3

Itemized Donation List provided in CSV format for all stripe transactions included in this Weekly Disbursement

 [Download Receipt Example](#)

Itemized Donation List (CSV)

This file provides a detailed breakdown of all individual transactions included in your disbursement.

 [Download Itemize List Example](#)

Details Include:

- Stripe Transaction ID
- Referenced Item
- Campaign Name
- Payment Method
- Total Amounts
- Customer's Info:
 - Full Name
 - Phone Number
 - Email Address
 - Street Address

Track Your Campaigns' Success in Real Time

In the SeeMyLegacy platform, each Campaign has its own **Activity Log**, where you can track all transactions over time. You can view your overall success or apply filters to see transactions within a specific time period, such as a particular month.

America 250 Ideas

Ready-to-use Templates

Campaigns you can set up and run as a SeeMyLegacy Customer

Sponsorships

- 4th of July Events
- America 250 Educational Program
- American Concerts in the Park
- American Movies in the Park
- Heritage Festival
- America 250 Festival
- America's Potluck

Interactive Tours

- Community History Walk
- Historic Home Tour
- Heritage Trail
- Art + Culture Trail
- Natural Sites and Wonders
- The Voices of Our Community
- Local Business Spotlight

Fundraisers

- Liberty Trees
- Flag Display
- America 250 Art Mural
- Veterans Memorial Restoration
- Historic Landmark Restoration
- Military Family Support
- Commemoration

Volunteer Events

- 4th of July Parade
- Great American Cleanup
- Liberty Tree Planting Event
- Community Clean Sweep
- Landmark Preservation Event
- 4th of July Festival
- Beautification Projects

Registrations

- Patriotic 5k & Walk
- 4th of July Parade
- America 250 Event Vendor
- Voices of 250
- America's Potluck

Memorial Programs

- Hometown Hero Banner Program
- Local Hero Bench Program
- Legacy Paver Program
- Dedicated Tree Program

Camp Verde, AZ Quote

Quote created: November 18, 2025 Reference: 20251118-095638384

Camp Verde, AZ
473 South Main Street
Camp Verde, AZ 86322
United States

Shawna Figy
shawna.figy@campverde.az.gov
+19285540829

SeeMyLegacy Platform

The leading all-in-one platform for Community Engagement and Fundraising. With SeeMyLegacy, parks and local communities can launch engaging digital campaigns for fundraisers, sponsorship opportunities, memorial programs, volunteer events, and more.

Quote Details

12-Month SML Subscription

SeeMyLegacy Annual Subscription that includes all features and functionality of the platform.

1 x ~~\$2,499.00~~
after \$250.00 discount
\$2,249.00

One-time subtotal	\$2,249.00
after \$250.00 discount	
Total	\$2,249.00

Signature

To e-sign this Quote, please click the "Sign Now" button below.

Shawna Figy

shawna.figy@campverde.az.gov

[sig|req|signer1]

This quote expires on November 30, 2025

Customer Success Resources

All Customers have access to SeeMyLegacy’s dedicated Customer Success Team. Assistance can be provided for campaign creation, promotion + marketing support, and ongoing technical training.

Terms and Conditions

Your Quote acts as your contract for your See My Legacy Subscription, providing 12-months of access. Your subscription is subject to all [terms and conditions](#).

Payment Instructions

Net 30 Payment. Once Quote is signed, customer can pay directly through the Quote using the Credit Card/ACH or an Invoice can be provided to allow alternative payment options.

Check Make checks payable to: See My Legacy LLC	ACH Remit payment via ACH to: See My Legacy LLC	Wire Transfer Remit payment via wire to: See My Legacy LLC
Mail To See My Legacy LLC 18500 Lake RD STE 220 Rocky River OH 44116 Please reference Quote Reference# in Memo	ACH Only Bank Routing #: 044000037 Bank Account #: 2900610749 Chase Bank 270 Park Avenue, 43rd Floor New York, NY 10017 Please reference Quote Reference# on payment	Wire Only Bank Routing #: 021000021 Bank Account #: 2900610749 Chase Bank 270 Park Avenue, 43rd Floor New York, NY 10017 Please reference Quote Reference# on payment

See My Legacy LLC

18500 Lake Rd, Suite 220

Rocky River OH 44116

(216) 435-7878

finance@seemylegacy.com

[Page intentionally left blank]



Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: December 1, 2025

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Parks & Recreation **Staff Resource:** Shawna Figy, Parks & Recreation Manager

Agenda Title: Update on ActiveNET, the new facility and program registration software.

Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? ☒ Yes ☐ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☒ Yes ☐ No ☐ N/A ☐ Other:

Background Information:

As part of the CIP and Budget process, Council approved the purchase of new facility registration software during this fiscal year. After much research and many demonstrations, staff proceeded with ActiveNET. This software will allow online registration for our facilities, as well as replace our current program registration software, Sportsites.

The process to convert from Sportsites to ActiveNET is quite intensive. Staff have been attending 4 hour trainings with ActiveNET staff each week and have homework to complete prior to the next meeting. We are in week 8 of this process. Our goal was to go live with 2 programs by the end of October as their registration normally opens in November and carries on into January; however we ran into a few issues that caused us to postpone that go live date. The complete go live date is anticipated in February.

Sarah Woodson, our Recreation Coordinator, has taken the lead on this project with support from the rest of the team. Once all of the back end is setup properly and the site is live, we are confident that this will be great for staff and the community alike. Staff has been able to start working and training on the back end of the site in the meantime so we are ready to hit the ground running once the amendment is signed.



Parks and Recreation Commission Agenda Information Memorandum

Connection to the [FY25-FY30 Strategic Plan](#)

This connects to the Strategic Plan increasing public engagement and citizen satisfaction.

Question(s) before the Commission:

- Do you have any questions about this software?



Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: December 1, 2025

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☒ Executive Session Request | ☐ Other: |

Requesting Department: Parks & Recreation **Staff Resource:** Shawna Figy, Parks & Recreation Manager

Agenda Title: Update on Parks and Recreation programming and events

Attached Documents:

- Trunk or Treat Summary and Improvements list
- Fort Verde Days Surveys results- Public and Vendor
- Grasshopper Basketball Registration Flyer
- Christmas Magic on Main General Event Flyer
- Christmas Magic on Main Parade Flyer
- Christmas Magic Press Releases
- Touch A Truck Flier
- Recent Press Releases
- Sponsorship Letter templates
- Perry Weather contract

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable):

- | | | | | |
|---------------------------------------|------------------------------|-----------------------------|---|---------------------------------|
| • Funding Source / GL Account Number: | | | | |
| • Approved in the FY25 Budget? | ☐ Yes | ☐ No | ☒ N/A | ☐ Other: |
| • Is this an approved CIP Project? | ☐ Yes | ☐ No | ☒ N/A | ☐ Other: |

Background Information:

This is a standard update added to the agenda at the request of the Commission. This update will include information about upcoming events along with summaries of recently completed events and programming.

Connection to the [FY25-FY30 Strategic Plan](#)

This aligns with the Council's Strategic Plan by enhancing our location and history through amenities and events.

Question(s) before the Commission:

- Do you have any questions about our previous upcoming events or programming?

2025 Trunk or Treat Summary and Improvements/Ideas list

Kelley's Kitchen food truck accompanied the showing of How to Train Your Dragon at the Community Center Field. Attendance for the movie was less than a dozen people, but the food truck reported decent sales at about \$1200. It is recommended not to do a movie again.

Trick or Treating was from 5-7, with the movie starting at 6:30 pm. We had hoped an earlier start time than last year would encourage more attendance.

Candy Purchased: \$4,500(\$1845 donation, \$2,655 Town), 63,000 pieces of candy

Sponsorship/Donations: \$1845

Cost for movie - \$800 for the screen and \$400 for the movie rights

of community participants handing out candy: 51 pre-registered with P&R, approx. 60 total

Volunteer hours: 30.45 (event setup=9.00 hours, teardown=5.30 hours, judges=6.15 hours, girl scouts=10 hours)

Improvements/Ideas

1. Lights went up sooner this year so electrical/irrigation interference was more easily mitigated than in 2024- put lights up at least one week early, prefer 2.
2. Having volunteers to assist with set-up and tear down was very helpful
3. For 2026, start candy distribution with golf cart earlier – 5:30 ish. As soon as the event starts, candy can be distributed to anyone who needs it.
4. Better/bigger glow sticks for the milk jugs needed for 2026 – the smaller sized ones were barely noticeable this year.
5. Costume contest with staff only resulted in one individual and 2 groups – was it because Halloween fell on a non-workday (Friday)? This should be hyped up sooner next year. Next year it is Saturday, so may not want to do contest at all.
6. Attendance at the movie was low, 12 or fewer people. While a great idea, for the money it doesn't seem worth it to continue.
7. Ghosts, Ghouls, and Goblins contest a hit. It was not easy for staff to find them at the end of the night, especially since it was towards the end of the night, very dark, and some people had already started tearing down their space. Think of a way to know where they are located when judging so if they win, it is easier for our staff to find them. Judges need to be aware to be back sooner with their score sheets. Idea to have judges take photos and note location was helpful, but need to improve that direction with them.
8. Improve the photos of entirety of event, costumes, contestants, and decorations, include videos when possible – have an assigned staff for this? Helpful for the ones in the golf cart to take photos prior to when it gets dark.

- 9.** Ordering cheaper candy in bulk early was wise. The distribution of candy in not quite full to the brim gallon sized ziplocks stretched the bulk candy pretty far (56 total bags). No one seemed to complain about there not being much chocolate, so that was a plus. The quantity of bulk candy seemed sufficient (\$1000) when added to the Walmart load (\$3500). Might consider ordering a little more bulk candy online to cut costs at Walmart?
- 10.** Check into ordering candy through Bashas or the Walmart in Prescott Valley.
- 11.** (from 2024) Should we change the hours?
- 12.** (from 2024) Would love to add a costume contest, need a group to run that. SF reached out to Kiwanis already to get the ball rolling – any other ideas on a group? Other activities we could incorporate?
- 13.** (from 2024) Could we add a professional pumpkin carver to do a demonstration?
- 14.** Make sure that there is a work order in place specific to the golf carts – they need to have working headlights and flashing light on top for safety.
- 15.** Make sure the decoration inventory is up to date and add the new items.
- 16.** Research to see if we can find a pumpkin carver to do demonstration.

Fort Verde Days Vendor Feedback Form

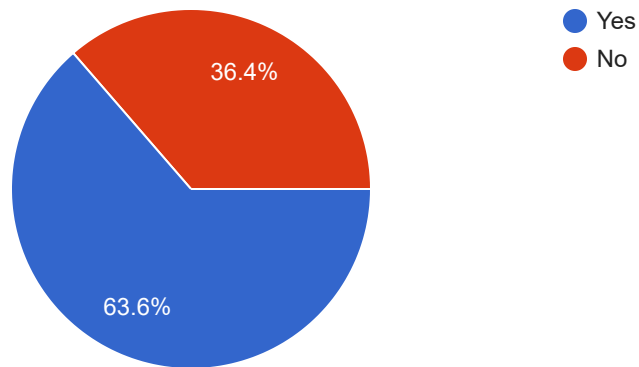
11 responses

[Publish analytics](#)

We changed the hours of the event this year as follows: Saturday 11:00-6:00 pm and Sunday 10:00-4:00 pm. Did you like the adjusted hours of the event?

[Copy](#)

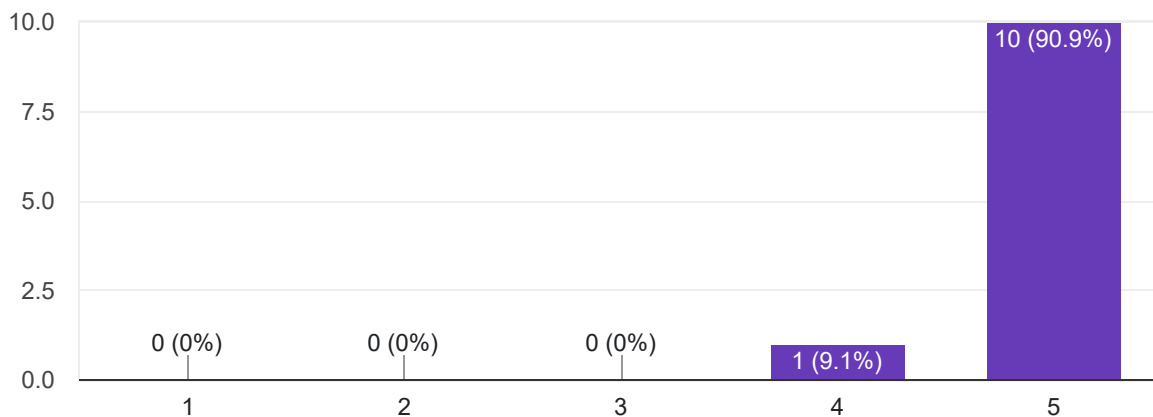
11 responses



How was the communication and process regarding check-in and set-up?

[Copy](#)

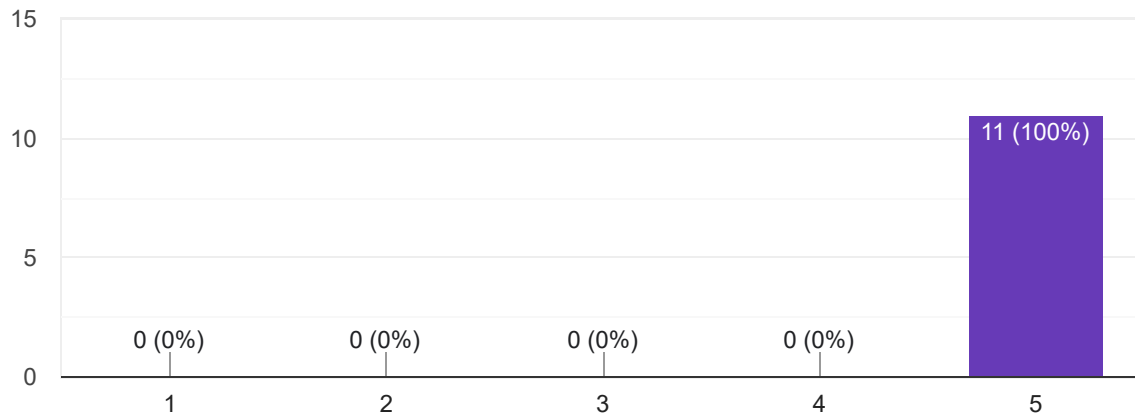
11 responses



How would you rate your interaction with Parks & Recreation Staff during the event?



11 responses



What was your favorite part of Fort Verde Days this year?

11 responses

seeing faithful customers.

All

My assigned spot

N\ a

Friendly staff and very nice venue.

Wasn't able to attend due to change of date

This was our first time here and I enjoyed all the other vendors and all of our customers. Was a great event, I think was stunted by the date change, but nobody controls Mother Nature. We look forward to next year

I had spot # 34.

I'm happy the weather was perfect, and we had a good variety of vendors. I will be back next year.

The bands

Seeing the families enjoying time together



Additional comments?

11 responses

changing the hours to 10 to 5 both days.

I think 4pm works best. Not much traffic after 4 pm

Yall pulled it off regardless of the weather

It seems Sundays aren't busy at all. Is a two day event really necessary? Just a thought.

We enjoyed being able to participate in the festival.

We were not able to participate due to the change of date

I liked where we were placed with Divine Pies and La Tapatia. I think we paired well together

it was much easier to get my equipment to the location with my truck.
Thank you for all your hard work, I understand the madness.

None

Maybe Sunday close at 3:00pm. It was totally dead at that time.

Thanks to all the event organizers, did a great job under the circumstances! Was great that the event was able to go on.

This content is neither created nor endorsed by Google. - [Contact form owner](#) - [Terms of Service](#) - [Privacy Policy](#)

Does this form look suspicious? [Report](#)

Google Forms







Fort Verde Days 2025 Public Feedback

Survey Results
FINAL

11/24/2025

Are you a Camp Verde resident?

Number of votes per option:

Yes	56% (5)
No	44% (4)

How would you rate your overall experience at Fort Verde Days? Rate 1-5 with 1 being poor and 5 being excellent.

Number of votes per option:

1	0% (0)
2	0% (0)
3	22% (2)
4	11% (1)
5	67% (6)

Which parts of Fort Verde Days did you attend? Please select all that apply.

Number of votes per option:

Rodeo	14% (3)
Parade	36% (8)
Fort Verde State Historic Park	9% (2)
Little Britches/Little Petticoats contest	14% (3)
Town Complex/Vendor event	27% (6)

The hours of the Town portion of the event were 11:00-6:00 pm Saturday and 11:00-4:00 pm Sunday. Were you happy with these hours?

Number of votes per option:

Yes	89% (8)
No	11% (1)

What was your fvorite part of Fort Verde Days?

Number of votes per option:

Rodeo	22% (2)
Parade	44% (4)
Vendors	0% (0)
Adventure Zone	0% (0)
Music	11% (1)
Activities at the Fort	0% (0)
All of the above	22% (2)

We are always looking for new ideas and activities. Some of the things we are considering adding to the event are old-time carnival games, laser tag, paint ball, or some sort of youth performance. And just to be clear, we will continue trying to find a carnival that is available to participate. Please share any and all ideas that you may have with us.

Text Responses:

- M
- None
- Carnival games
- Just hate that it was canceled the weekend prior
- B
- Carnival games
- Keep CVAA doing the rodeo
- I have none at this time.
- I appreciate all of the things that are being considered!

CAMP VERDE PARKS & RECREATION

GRASSHOPPER BASKETBALL

FOR 5TH - 8TH GRADE
GIRLS AND BOYS!



REGISTRATION OPENS NOVEMBER 1ST!

1ST PLAYER \$45 & 2ND FAMILY MEMBER \$40

1 practice per week

Games played on Saturdays

Register @ <https://campverde.sportsites.com/player>

IMPORTANT DATES:

Registration Deadline: December 21st

Late Registration Deadline: December 31st

\$5.00 late fee assessed

Skills Assessment & Draft: January 5th

Games begin January 17, 2026

For more information:
928-554-0820 option 3.
parks@campverde.az.gov



COACHES NEEDED!

CHRISTMAS MAGIC ON MAIN

20
25

DOWNTOWN CAMP VERDE

Saturday, December 13th

**Kiwanis Pancake
Breakfast with Santa**

**Kitchen
9am-11am**

**Followed by
Pictures with
Santa**

Christmas Craft Bazaar
51 E. Hollamon
10am-4pm

**Gingerbread House
Contest**
Gym Stage

Parade of Lights
Starts at 6 pm
On Main Street

**Followed by
Pictures with
Santa**

For more information contact us

(928)-554-0820 #3 Or parks@campverde.az.gov



Christmas Magic on Main

PARADE OF LIGHTS

DOWNTOWN CAMP VERDE

Saturday December 13th, 2025

6:00 PM

****Awards will be given for
best entry****

PARADE REGISTRATION IS OPEN!

Register your float at:

<https://campverde.sportsites.com/player>

**For more information call Parks and Rec
at 928-554-0820 Opt. 3**



Camp Verde Parks and Recreation Division
395 South Main Street
Camp Verde, AZ 86322
parks@campverde.az.gov

For Immediate Release

Date: November 4, 2025

Contact: Tiffany Smith, Recreation Supervisor

Phone: (928)554-0828

tiffany.smith@campverde.az.gov

**Parade of Lights & Gingerbread Contest Participants Wanted
for Camp Verde's Christmas Magic on Main Street on December 13th**

The Town of Camp Verde's Parks and Recreation Team is gearing up for the annual Christmas Magic on Main Street event on Saturday, December 13th. Join us for a day of holiday festivities! Kick off your holiday experience with a Pancake Breakfast hosted by the Kiwanis Club of Camp Verde at 9:00 am and stay for the craft bazaar which will be held from 10:00 am – 4:00 pm in and around the Community Gym located at 51 E. Hollamon. The craft vendors will provide a focus on handcrafted products that make great gifts, while the food vendors will provide tasty holiday inspired treats!

The Parade of Lights begins at 6:00 pm on Main Street. There is no fee to enter, and the only requirement is that your entry has lights. We are still seeking parade entries, and we are hoping to make this our biggest and best Parade of Lights ever! Interested individuals, businesses, organizations, and families can sign up here:

<https://campverde.sportsites.com/player>

In conjunction with the Craft Bazaar is our Gingerbread House Decorating Contest. There will be both individual and group categories, with 3 age groups – 10 & under, 11-17, and Adults 18+. Each house must incorporate some form of gingerbread and be at least 75% edible materials. Kits are welcome. The public will be the judges and will vote for their favorite entry. To register, bring the finished house to the Camp Verde Community Gym on Friday, December 12th between 4:00 – 7:00 pm, or Saturday morning, December 13th between 7:00 – 10:00 am.

For more information, please call Parks and Recreation at 928-554-0820 (x 3) or email us at parks@campverde.az.gov.

Christmas Magic on Main Street



GINGERBREAD HOUSE

DECORATING CONTEST

FREE TO ENTER!

To register, bring finished house to the Camp Verde Community Gym on Friday, December 12th between 4:00 - 7:00 pm or Saturday, December 13th between 7:00 - 10:00 AM

51 E. Hollamon St.

3 Age Groups

* 10&Under * 11-17 * 18+

2 Categories

* Individual * Group

The house must incorporate some form of gingerbread and be at least 75% edible materials. Kits are welcome.



THE PUBLIC WILL VOTE FOR THEIR FAVORITE ENTRY!

Voting closes at 2:00 pm, with winners announced at 3:00 pm in the Gym

In Conjunction with the Christmas Craft Bazaar
December 13th from
10:00 am - 4:00 pm!

For more information, contact the Recreation Commission

928-554-0820 ext. 3

or email

parks@campverde.az.gov





Christmas Magic on Main Street

December 13th, 2025

Two Opportunities

Pictures with Santa and Mrs. Claus

**Pancake Breakfast
with Santa Claus**

9am-11am



**After the
Parade of Lights
Starts 7pm**

until the last picture is taken



TOUCH-A-TRUCK

A hands on opportunity to explore a variety of machinery!

FREE Kids Event



February 14th, 2026
11:00am to 3:00pm



Camp Verde Sports Complex!
990 Champion Trail
Camp Verde, Az!

Live Demonstrations!
Meet the people who
build, protect, and serve
the Verde Valley!

WARNING

No Pets or Dogs Allowed
Registered
Service Animals
Only

FREE Lunch
provided by



Kiwanis
CAMP VERDE ARIZONA

Register for Touch a Truck at
www.Eventeny.com

Parks & Recreation Commission Regular Session December 1, 2025

**WE WANT
YOU!**

**to be a part
of our event!**

**2025 attendance
was over 3,500!**

**Would your business
like to be a sponsor?**

**Do you have a
unique vehicle
that kids would love?**

**Are you a non-profit
that helps kids and
families?**

**No cost
to participate!**

TOWN OF CAMP VERDE
Parks & Recreation

928-554-0820 X3

Page 106 of 112



TOWN OF CAMP VERDE
Parks & Recreation



928-554-0820 X3



Kiwanis

CAMP VERDE ARIZONA

PANCAKE

Breakfast

with

SANTA

**DONATIONS
ACCEPTED**



Saturday, December 13, 2025

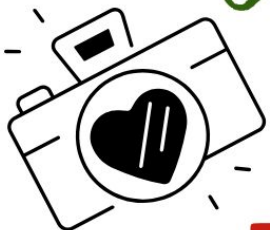
9:00 - 11:00 AM

**LOCATED IN THE COMMUNITY KITCHEN
AT 395 S. MAIN STREET**

FREE PICTURES WITH SANTA & MRS. CLAUS!

**KIWANAS WILL BE DOING A RAFFLE
DURING BREAKFAST**

*This is in conjunction with
Christmas Magic on Main Street*



[Town of Camp Verde Parks & Recreation Department Letterhead]
[Date]

Dear [Business Name],

The Town of Camp Verde Parks & Recreation Department works hard to bring our community together through fun, meaningful events all year long. From big celebrations like the **Pecan & Wine Festival**, **Corn Fest**, and **Fort Verde Days**, to family favorites like **Trunk or Treat**, **Christmas Magic on Main**, and **Touch a Truck**, we're proud to offer something for everyone.

As a small-town department, our budget is limited—but our dedication is not. These events wouldn't be possible without the support of local businesses like yours. Your sponsorship helps us cover essential costs and keep these traditions growing for the whole community to enjoy.

We'd love to partner with [Business Name] this year as a sponsor. Your support will make a real difference, and we'll make sure your business is recognized at our events and in our promotions.

If you're interested in learning more about sponsorship opportunities, please reach out to us at [phone number] or [email address]. Thank you for considering this meaningful way to give back to the community.

Warmly,
[Your Name]
[Your Title]
Town of Camp Verde Parks & Recreation Department
[Phone]
[Email]
[Website]

[Town of Camp Verde Parks & Recreation Department Letterhead]

[Date]

[Business Name]

[Contact Name, if known]

[Business Address]

[City, State, ZIP]

Dear [Business Name or “Community Partner”],

The Town of Camp Verde Parks & Recreation Department is proud to bring our community together through a wide variety of events and celebrations each year. From seasonal festivals that draw thousands of visitors to family-friendly gatherings that create lasting memories, these events are a cornerstone of community life in Camp Verde.

As a small-town department with a limited budget, we do a lot with very little. Each year, our team works hard to plan, organize, and host beloved community traditions like the **Pecan & Wine Festival** (March), **Corn Fest** (July), and **Fort Verde Days** (October)—our three largest signature events. We also host smaller but equally meaningful events such as **Trunk or Treat**, **Christmas Magic on Main**, and **Touch a Truck**, which bring joy to local families and visitors alike.

These events wouldn’t be possible without the generosity and support of local businesses and community partners like you. Your sponsorship directly helps cover essential costs such as equipment rentals, entertainment, permits, security, and family activities—ensuring that our events remain accessible and enjoyable for everyone.

We’re reaching out to invite [Business Name] to become a valued sponsor for the upcoming season of community events. Your support will not only help sustain these cherished traditions but also allow us to enhance and grow them for years to come. In return, sponsors receive meaningful recognition at events, online, and in promotional materials—demonstrating your commitment to our town and its people.

If you’re interested in becoming a sponsor or would like more information about sponsorship levels and benefits, please contact us at [phone number] or [email address]. We would love the opportunity to partner with you in continuing to make Camp Verde’s events special.

Thank you for considering this important investment in our community. Together, we can keep these traditions thriving.

Warm regards,

[Your Name]

[Your Title]

Town of Camp Verde Parks & Recreation Department

[Phone]

[Email]

[Website]



ORDER FORM

Perry Weather, Inc.
3102 Oak Lawn Avenue, Suite 202
Dallas, Texas 75219
(referred to herein as "**Perry Weather**")

GENERAL INFORMATION	
Customer Name	Town of Camp Verde, AZ
Customer Address	473 S. Main St. , Camp Verde, AZ 86322
Tax Exempt Status	No, we are not tax exempt <i>If your entity is tax exempt, please email an exemption certificate to billing@perryweather.com to remove sales tax from your invoices.</i>
Perry Weather Sales Contact	Brady Brooks

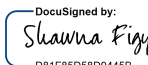
PRIMARY CUSTOMER CONTACT	
Full Name	Shawna Figy
Title	Parks & Recreation Manager
Email	shawna.figy@campverde.az.gov
Phone	928-554-0829

EMAIL INVOICES TO	
Accounts Payable Email	billing@campverde.az.gov
Other Email(s)	parks@campverde.az.gov

ORDER INFORMATION	
Quote ID	20250722-140441355
Order Start Date	11/20/2025
Order End Date	11/19/2026
Standard Billing Cycle Start Date (if different from Order Start Date)	
Standard Billing Period	Annual
Additional Terms	

This Order Form is governed by and incorporates by reference the Perry Weather Terms and Conditions ("PW Terms") available at <https://perryweather.com/legal-terms>, together with any attachments, addenda, and Additional Terms herein. The PW Terms, together with any attachments, addenda, and Additional Terms herein, shall also govern all previously executed Order Forms, notwithstanding any conflicting terms in such prior agreements. Capitalized terms used but not defined in this Order Form will have the meanings ascribed thereto in the PW Terms. **By signing below, you represent and warrant that you have the authority to execute this Order Form and bind Customer to its terms.**

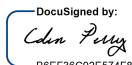
Customer:

By: 
D81F85D58D9445B

Name: Shawna Figy

Title: Parks & Recreation Manager

Perry Weather:

By: 
B6EF38C92E574F8

Name: Colin Perry

Title: CEO



Camp Verde Parks & Rec - Perry Weather System

Town of Camp Verde, AZ
473 S. Main St.
Camp Verde, AZ 86322

Reference: 20250722-140441355
Quote created: July 22, 2025
Quote expires: December 31, 2025

Comments from Brady Brooks

- 10 full platform users
- 25 notification-only users

Products & Services

Name	Qty	Unit price	Total
Software + Outdoor Warning System & Weather Station (OWX) Subscription Bundle SOFTWARE: - 10 Users w/ mobile app + computer dashboard - Custom alerts for heat, lightning, rain, wind, etc. - 24/7 Meteorologist support (call, text, and email) - Widget for website, TV, QR Code, etc. - Mass Notify Staff feature - Monitor each facility separately - GPS Specific alerts as you travel OUTDOOR WARNING SYSTEM: - Automated and Manually triggered - Custom text-to-speech PA - Full Control of Active Siren Days/Times - Flashing Strobe Light - Cellular Connection WEATHER STATION: - On-Site Wet Bulb Globe Temp - Wind Speed/Direction/Chill - Precipitation, Evapotranspiration - Exportable Historic Data Reports - HD Sky Camera	1	\$5,200.00 /year	\$5,200.00 / year for 1 year
Pack of 25 Notification-Only Users Notifications for up to 25 individuals	1	\$400.00 /year	\$400.00 / year for 1 year
Shipping, per Unit	1	\$400.00	\$400.00
Self-Installation	1	\$0.00	\$0.00

Subtotals

Annual subtotal	\$5,600.00
One-time subtotal	\$400.00
Total	\$6,000.00

Important Notes: Customer is responsible for providing a lift or bucket truck if needed for hardware installation (if applicable). Quote does not include any applicable taxes. Tax exemption certificates may be emailed to billing@perryweather.com.

Questions? Contact me

Brady Brooks, Account Executive
brady@perryweather.com, +12106010248